USER GUIDE FOR SUBMISSION OF NEW TITLES FOR PUBLIC EXHIBITION ('FA')



New Title Submission under Standard Service

Definition

- 'FA' submissions are for classification of the first or master copy of a film meant for commercial public exhibition.
- The 'FA' submission must first be approved by the IMDA before exhibiting.
- An exhibitor will be using the approved 'FA' submission for certification of subsequent duplicate copies for exhibition.

Fees and Service Standards

- The classification fee is \$82 per half an hour or part thereof and the classification label is \$0.80 per copy.
- 'FA' submissions will be classified within 10 working days.
- Applicants must ensure that their applications and submitted materials meet the requirements of the Submission Guidelines.
- The guidelines can be found on the IMDA website and the IMDA Online e-Services webpage.



At the Online Services page, under the Film Classification for Public Exhibition, select Submission of New Titles

Select the e-service

ARTS ENTERTAINMENT CLASSIFICATION FOR CAT 1 OR AD-HOC PUBLIC ENTERTAINMENT LICENCE	Film Classification for Public Exhibition
FILM CLASSIFICATION FOR PUBLIC EXHIBITION	
FILM CLASSIFICATION FOR DISTRIBUTION	Submission Of New Titles (FA)
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT*	Submission of the first or master copy of a film that the applicant will be using for certification of
FILM CLASSIFICATION FOR PUBLIC EXHIBITION	subsequent duplicate copies
- NON PROFIT*	🖻 User Guide
REGISTERED CONTENT ASSESSOR (RCA) SUBMISSIONS	
VIDEO GAME CLASSIFICATION	Submission Of Trailers/Promotional Materials (TA)
PUBLICATION SUBMISSION	Submission of the first or master copy of a Trailer/Promotional Materials that the applicant will be using for certification of subsequent duplicate copies
	User Guide
	Submission Of Repeat Titles With Identical Content (FRT)
	Submission for titles where the main feature and any included extra features are identical to a version that has been previously classified by IMDA
	🖻 User Guide

SingPass / CorpPass Login

Online Services	Home Abo
(For Companies)	
If your company does not have CorpPass, you may sign-up at <u>www.corppass.gov.sg</u> . Please note that once any user from your company has logged in using CorpPass, all subsequent access to certain IMDA's digital services from your company can only be made	
	(For Companies) If your company does not have CorpPass, you may sign-up at <u>www.corppass.gov.sg</u> . Please note that once any user from your company has logged in using CorpPass, all subsequent access to certain IMDA's

Step 2:

Step 1:

<u>('FA')</u>

- Select either SingPass (3A) or CorpPass (3B) login
- Enter your security credentials to complete the sign-in

Login Type for SingPass or;

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LOgin Page 1 of 6 In form may take you about 5 to 10 minutes to complete.	
Select Login Type:*	INDIVIDUAL Submit
rou encounter any problem with this e-service, please contact us at 1800 478 5478 dum	ng out office hours (Mendays to Fridays 8 30am to 5 30pm) or send a feedback
	Rate this e-service

Step 3A:

 SingPass logins are only meant for submissions under an individual



Login Type for CorpPass

Login <u>Exhibition Submission</u>		
Page 1 of 6 This form may take you about 5 to 10 minutes to complete.		
Select Login Type:*	SELECT EXHIBITION LICENCE NON-LICENSED COMPANY	
If you encounter any problem with this e-service, please contac	t us at 1800 478 5478 during our office ho	urs (Mondays to

/iew Guidelines				
efore you continue with the decla	ration, you are advised to go throu	gh and familiarize yours	elf with the Guidelines.	
	View Guidelines	I	Proceed	
lease turn off the pop-up blocke uick guide.	er in Internet Explorer or Mozilla	Firefox before you cli	ck the 'View Guidelines'	button. Click here for a

Step 3B:

 CorpPass logins are meant for companies with a distribution licence or non-licensed companies

Step 4:

- You may read the guidelines or;
- Proceed with the submission

General Information			
<u>Customer Info</u> ♥ Use MyInfo Details			
Person NRIC:			
Person Name	JEFF CHENG GUANG YAO		
Email Address:			
Address Details			
Block No:			
Street Name:	BRADDELL HILL		
Floor No:			
Building Name:	BRADDELL VIEW		
Postal Code:			
Tel No:	8888888		
Fax No:			
Filer Particulars			
Mobile No: *	88888888		
Email: *			

Step 5:

- Verify your details and input contact number and email address
- Select 'Next'



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a 4 of 5 ideitake to pay the prescribed fees related to the application as set out in the Films (Fees) Regulations • Z | declare that: (a) all the information given in this application form is true and correct and i am sware that legal action may be taken against me if i had knowingly provided false information, and (b) any film to be submitted to the IMDA is complete and complies with the Submission Guidelines. I agree that in any legal proceedings. I shall not dispute the authenticity or accuracy of any statements, confir from IMDA Online. Continue Another Submission Submit

Film Submissio	on Receipt		
Page 5 of 5			
3			
In-Receipt No. Title Romanised Title Language Format	FA/1902/000015L THE AVENGERS ENGLISH DCP		
No. of Pieces	1	No. of Reels	0
		Print	
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	DECLARATION FOR 'TA		
	SUBMISSION SU		
	Submission Date: - Submission Time:		
	Thank you for your online submission.		
	* Please bring the following items for verification when sub info-communications Media Development Authority (IMDA) submission: - Ongrinal NRUC - A copy of the Submission Receipt	nitiling the physical mode to the by the next working day after this online	
	If we do not receive the physical media by the next workin your submission shall be invalid.	g day from the date of your online submission,	
	APPLICANT INFORMATION		
	Name: JEFF CHENG GUANG YAD	NRIC No.:	

ENGLISH CHINESE

I manufacture from is the and correct are some mening provided late information; and another to the DHD is complete and complete with the Submission Galdelines. and proceedings, I shall not dispute the authenticity or accuracy of any statements, confirm information recorded in a produced from IPDA Online.

All physical media not claimed after one month from the date of notification of classifica be disposed by the IMDA and all outstanding payment must be made good to the IMDA.

'FA' SUBMISSION DETAILS ipt No.:FA/1902/000015L

ge Description:English

wy the related prescribed fees.

Format: DCP No. of Pieces: 1 Title: THE AVENGERS

Step 6:

- Select media format type
- Input film details such as, Title, Language, Director's Name and Running Time
- Input film screening • details such as Purpose, Screening Date and Screening Venue

Step 7:

- If you have another title • to submit, please select 'Continue Another Submission'
- If you are done, select the • declaration checkbox and select 'Submit'

Last Step:

- Each title submitted will be issued with an In-Receipt Number.
- Click on [Print] to print or • save the PDF copy