USER GUIDE FOR SUBMISSION OF REPEAT TITLES WITH IDENTICAL CONTENT FOR PUBLIC EXHIBITION ('FRT')



<u>Submission of Repeat Titles with Identical Content under Standard</u> Service

Definition

- 'FRT' submissions are for titles where the content is identical to a version that has been previously classified by IMDA, and meant for public exhibition purposes.
- The 'FRT' submission must first be approved by the IMDA before exhibiting.
- An exhibitor will be using the approved 'FRT' submission for certification of subsequent duplicate copies for exhibition.

Fees and Service Standards

- The fee is \$50 per title and the classification label is \$0.80 per copy.
- 'FRT' submissions will be processed within 5 working days.
- Applicants must ensure that their applications and submitted materials meet the requirements of the Submission Guidelines.
- The guidelines can be found on the IMDA website and the IMDA Online e-Services webpage.



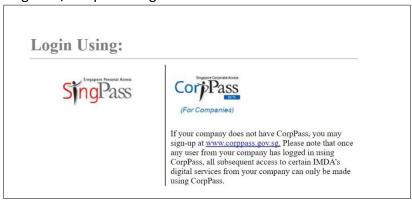
Select the e-service



Step 1:

At the Online Services page, under the Film Classification for Public Exhibition, select Submission of Repeat Titles with Identical Content ('FRT')

SingPass / CorpPass Login



Step 2:

- Select either SingPass (3A) or CorpPass (3B) login
- Enter your security credentials to complete the sign-in

Login Type for SingPass or;



Step 3A:

- SingPass logins are only meant for submissions under an individual
- Select 'Submit'

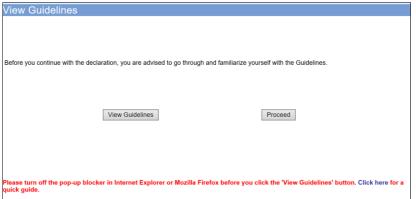
Login Type for CorpPass



Step 3B:

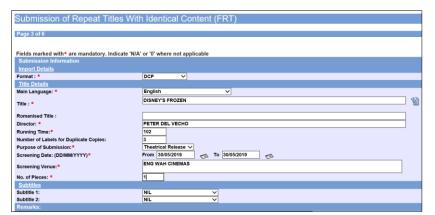
- CorpPass logins are meant for companies with a distribution licence or non-licensed companies
- Select 'Submit'













Step 4:

- You may read the guidelines or;
- Proceed with the submission

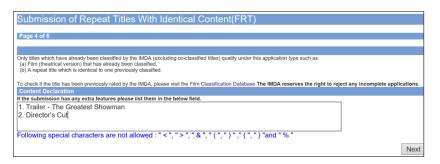
Step 5:

- Verify your details and input contact number and email address
- Select 'Next'

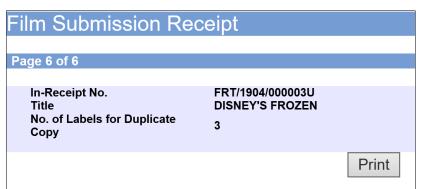
Step 6:

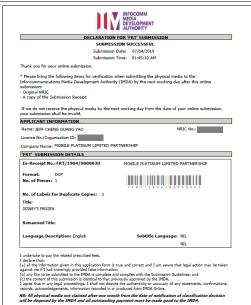
- Select media format type
- Input film details such as, Title, Language, Director's Name and Running Time
- Input the Number of Label for Duplicate Copies (if any)
- Input film screening details such as Purpose, Screening Date and Screening Venue











Step 7:

- Indicate in the field if the submission has any extra features such as, Trailers, Director's Cut, Bonus features etc.
- Select 'Next'

Step 8:

- If you have another title to submit, please select 'Continue Another Submission'
- If you are done, select the declaration checkbox and select 'Submit'

Last Step:

- Each title submitted will be issued with an In-Receipt Number.
- Click on [Print] to print or save the PDF copy