

**USER GUIDE FOR  
SUBMISSION OF TITLES FOR  
RE-CLASSIFICATION  
(PUBLIC EXHIBITION)  
(‘FR’)**

## **Submission of Titles for Re-classification under Standard Service**

### **Definition**

- 'FR' refers to re-classification of titles that have been classified previously by the IMDA, and meant for commercial public exhibition.
- The 'FR' submission must first be approved by the IMDA before exhibiting.
- An exhibitor will be using the approved 'FR' submission for certification of subsequent duplicate copies for public exhibition.

### **Fees and Service Standards**

- The classification fee is \$82 per half an hour or part thereof and the classification label is \$0.80 per copy.
- 'FR' submissions will be classified within 30 working days.
- Applicants must ensure that their applications and submitted materials meet the requirements of the Submission Guidelines.
- The guidelines can be found on the IMDA website and the IMDA Online e-Services webpage.

## Select the e-service

ARTS ENTERTAINMENT CLASSIFICATION FOR CAT 1 OR AD-HOC PUBLIC ENTERTAINMENT LICENCE	<b>Submission Of New Titles - Express Service (XFA)</b> Submission of the first or master copy of a film, with a shorter turnaround time and a surcharge <a href="#">User Guide</a>
FILM CLASSIFICATION FOR PUBLIC EXHIBITION	<b>Submission Of Titles For Re-classification (FR)</b> Submission to re-classify titles that have been classified previously by IMDA <a href="#">User Guide</a>
FILM CLASSIFICATION FOR DISTRIBUTION	
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT*	
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT*	
REGISTERED CONTENT ASSESSOR (RCA) SUBMISSIONS	
VIDEO GAME CLASSIFICATION	<b>Submission Of Films With Party Political Content (FP)</b> Submissions of films made by or on behalf of a political party, or containing party political content <a href="#">User Guide</a>
PUBLICATION SUBMISSION	

### Step 1:


At the Online Services page, under the **Film Classification for Public Exhibition**, select **Submission of Titles for Re-classification ('FR')**

## SingPass / CorpPass Login

**Login Using:**



Singapore Personal Access



Singapore Corporate Access  
**CorpPass**  
(For Companies)

If your company does not have CorpPass, you may sign-up at [www.corppass.gov.sg](http://www.corppass.gov.sg). Please note that once any user from your company has logged in using CorpPass, all subsequent access to certain IMDA's digital services from your company can only be made using CorpPass.

### Step 2:

- Select either SingPass (3A) or CorpPass (3B) login
- Enter your security credentials to complete the sign-in

## Login Type for SingPass or;

**Login**

Page 1 of 5  
This form may take you about 5 to 10 minutes to complete.

Select Login Type:\*

--- SELECT ---  
INDIVIDUAL

### Step 3A:

- SingPass logins are only meant for submissions under an individual
- Select 'Submit'

## Login Type for CorpPass

**Login**

Exhibition Submission

Page 1 of 6  
This form may take you about 5 to 10 minutes to complete.

Select Login Type:\*

--- SELECT ---  
EXHIBITION LICENCE  
NON-LICENSED COMPANY

If you encounter any problem with this e-service, please contact us at 1800 478 5478 during our office hours (Mondays t

### Step 3B:

- CorpPass logins are meant for companies with a distribution licence or non-licensed companies
- Select 'Submit'

**View Guidelines**

Before you continue with the declaration, you are advised to go through and familiarize yourself with the Guidelines.

**Step 4:**

- You may read the guidelines or;
- Proceed with the submission

**Page 2 of 5**

Fields marked with\* are mandatory. Indicate 'N/A' or '0' where not applicable

**TRAILER SUBMISSION**

Submission Details  Use MyInfo Details

**Person NRIC:** [REDACTED]  
**Person Name:** JEFF CHENG GUANG YAO

Address Details

**Block No:** [REDACTED]  
**Street Name:** BRADDELL HILL  
**Floor No:** [REDACTED]  
**Building Name:** BRADDELL VIEW  
**Postal Code:** [REDACTED]  
**House Tel No:** 88888888

Filer Particulars

**Mobile No:\*** 88888888  
**Email:\*** [REDACTED]@GMAIL.COM

**Step 5:**

- Verify your details and input contact number and email address
- Select 'Next'

**Submission Of Titles For Re-classification (FR)**

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This form may take you about 5 to 10 minutes to complete.

Please do a search to check if this title has a classification decision. You may obtain better search results by using less keywords in your title search. Eg. Type 'Dynasty' If you are submitting 'Dynasty Warriors 6'. Search does not retrieve Original Titles Submitted as Box Set or With Multiple Titles.

Title Search

Please search using either Title or In-Receipt No

**Title:** THE GHOST RIDER  
**Original In-Receipt No:** [REDACTED]

**Title List - Total Number of Records: 0**

**No title found with the given criteria.**  
If you encounter any problem with this e-service, please contact us at 1800 478 5478 during our office hours (Mondays to Fridays 8.30am to 5.30pm) or send a feedback

**Step 6:**

- Do a search to check if the title has a classification decision; if no records are found, the title has not been classified. Please submit as 'FA' (Submission of New Titles) instead
- If the title can be found, select the correct match and click 'Submit Using the Selected Title'

**Submission Of Titles For Re-classification (FR)**

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This form may take you about 5 to 10 minutes to complete.

Please do a search to check if this title has a classification decision. You may obtain better search results by using less keywords in your title search. Eg. Type 'Dynasty' If you are submitting 'Dynasty Warriors 6'. Search does not retrieve Original Titles Submitted as Box Set or With Multiple Titles.

Title Search

Please search using either Title or In-Receipt No

**Title:** GHOST RIDER  
**Original In-Receipt No:** [REDACTED]

**Title List - Total Number of Records: 8**

Select	Index No.	Title	Title Details
<input type="radio"/>	F551211	GHOST RIDER	Romanised Title Also Known As Language: ENGLISH Rating: PG - Parental Guidance Decision: Passed Clean Consumer Advice: some disturbing scenes 些许吓阻画面, 卡通 Running Time
<input checked="" type="radio"/>	F551512	GHOST RIDER	Romanised Title Also Known As Language: ENGLISH Rating: PG - Parental Guidance Decision: Passed Clean Consumer Advice: some disturbing scenes 些许吓阻画面, 卡通 Running Time: 126

Submission Of Titles For Re-classification (FR)

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Fields marked with\* are mandatory. Indicate 'N/A' or '0' where not applicable

**Submission Information**

**Import Details**

Format : \* DVD-R

**Title Details**

Main Language: English

Title: GHOST RIDER

Romanised Title : MARK STEVEN JOHNSON

Director: Parental Guidance

Rating: Passed Clean

Decision: some disturbing scenes 某些画面令人不适

Original Submission Consumer Advice:

Footage: 128

Running Time (in minutes):\*

Purpose of Submission: \* Theatrical Release

Screening Date: (DD/MM/YYYY)\* From 20/05/2019 To 20/05/2019

Screening Venue: \* CATHAY CINEMAS

No. of Pieces: \* 1

**Subtitles**

Subtitle 1: NIL

Subtitle 2: NIL

Remarks:

### Step 7:

- Select media format type
- Input film screening details such as Purpose, Screening Date and Screening Venue
- Select 'Next'

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**Confirm Submission**

List of Submissions

Title	Language	No. of Pieces	No. of Reels	Delete	View/Edit
GHOST RIDER	English	1	0	Delete	View and Edit Submission

I undertake to pay the related prescribed fees.

\*  I declare that:

(a) all the information given in this application form is true and correct and I am aware that legal action may be taken against me if I had knowingly provided false information; and

(b) any film to be submitted to the IMDA is complete and complies with the Submission Guidelines.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from IMDA Online.

Continue Another Submission Submit

### Step 8:

- If you have another title to submit, please select 'Continue Another Submission'
- If you are done, select the declaration checkbox and select 'Submit'

Film Submission Receipt

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In-Receipt No.	FR/1904/000005A	No. of Reels	0
Title	GHOST RIDER		
Romanised Title	ENGLISH		
Language	DVD-R		
Format			
No. of Pieces	1		

Print

### Last Step:

- Each title submitted will be issued with an In-Receipt Number.
- Click on [Print] to print or save the PDF copy

**INFOCOMM  
MEDIA  
DEVELOPMENT  
AUTHORITY**

**DECLARATION FOR 'FR' SUBMISSION**

**SUBMISSION SUCCESSFUL**

Submission Date: 06/04/2019  
Submission Time: 02:33:37 AM

Thank you for your online submission.

\* Please bring the following items for verification when submitting the physical media to the Info-communications Media Development Authority (IMDA) by the next working day after this online submission:

- Original NRIC
- A copy of the Submission Receipt

If we do not receive the physical media by the next working day from the date of your online submission, your submission shall be invalid.

**APPLICANT INFORMATION**

Name: JEFF CHENG GUANG YAO NRIC No.: [REDACTED]

Licence No./Organisation ID: [REDACTED]

Company Name: MOBILE PLATINUM LIMITED PARTNERSHIP

**'FR' SUBMISSION DETAILS**

In-Receipt No.: FR/1904/000005A	MOBILE PLATINUM LIMITED PARTNERSHIP
Format: DVD-R	
No. of Pieces: 1	
Title: GHOST RIDER	
Romanised Title:	
Language Description: English	Subtitle Language: NIL

I undertake to pay the related prescribed fees.

I declare that:

(a) all the information given in this application form is true and correct and I am aware that legal action may be taken against me if I had knowingly provided false information; and

(b) any film to be submitted to the IMDA is complete and complies with the Submission Guidelines.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from IMDA Online.

*All physical media not claimed after one month from the date of notification of classification decision will be disposed by the IMDA and all outstanding payment must be made good to the IMDA.*