

**USER GUIDE FOR
APPLICATION OF CLASSIFICATION
LABELS FOR DUPLICATE COPIES
- PUBLIC EXHIBITION
(‘FSD’)**

Application of Classification Labels for Duplicate Copies

Definition

- ‘FSD’ refers to the application of classification labels for duplicate copies of films which the applicant has already made a master copy application that has been approved by IMDA and made payment for.
- An exhibitor will be using the classification labels applied under ‘FSD’ application for the subsequent duplicate copies for exhibition.
- Only in-receipt numbers with the following prefixes can be used to apply for FSD.
 - ‘FA’, ‘TA’, ‘FRT’, ‘XFA’, ‘FR’, ‘FP’, ‘NFA’, ‘NTA’, ‘NFR’, ‘NFP’, ‘FCA’, ‘TCA’ and ‘PCA’.
- Classification labels under the ‘FSD’ applications are solely for films meant for public exhibition purposes.

Fees and Service Standards

- The classification label is \$0.80 per copy.
- For titles co-classified by the Registered Content Assessor, the classification label is \$0.40 per copy.
- ‘FSD’ classification labels are issued immediately upon application.
- Applicants must ensure that their applications and submitted materials meet the requirements of the Submission Guidelines.
- The guidelines can be found on the IMDA website and the IMDA Online e-Services webpage.

Select the e-service

ARTS ENTERTAINMENT CLASSIFICATION FOR CAT 1 OR AD-HOC PUBLIC ENTERTAINMENT LICENCE	Submission Of Repeat Titles With Identical Content (FRT) Submission for titles where the main feature and any included extra features are identical to a version that has been previously classified by IMDA User Guide
FILM CLASSIFICATION FOR PUBLIC EXHIBITION	Application Of Classification Labels For Duplicate Copies (FSD) Application for classification labels for duplicate copies of films which the applicant has already made a master copy application that has been approved by IMDA User Guide
FILM CLASSIFICATION FOR DISTRIBUTION	Submission Of New Titles - Express Service (XFA) Submission of the first or master copy of a film, with a shorter turnaround time and a surcharge User Guide
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT*	
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT**	
REGISTERED CONTENT ASSESSOR (RCA) SUBMISSIONS	
VIDEO GAME CLASSIFICATION	
PUBLICATION SUBMISSION	

Step 1:

- At the Online Services page, under the **Film Classification for Public Exhibition**, select Application of Classification Labels for Duplicate Copies ('FSD') or;
- Under the **Film Classification for Public Exhibition - Non-Profit**, select Application of Classification Labels for Duplicate Copies ('FSD')

SingPass / CorpPass Login

Login Using:



Singapore Personal Access



Singapore Corporate Access
(For Companies)

If your company does not have CorpPass, you may sign-up at www.corppass.gov.sg. Please note that once any user from your company has logged in using CorpPass, all subsequent access to certain IMDA's digital services from your company can only be made using CorpPass.

Step 2:

- Select either SingPass (3A) or CorpPass (3B) login
- Enter your security credentials to complete the sign-in

Login Type for SingPass or;

Login

Page 1 of 6
This form may take you about 5 to 10 minutes to complete.

Select Login Type:*

--- SELECT ---
INDIVIDUAL

If you encounter any problem with this e-service, please contact us at 1800 478 5478 during our office hours (Mondays to Fridays 8.30am to 5.30pm) or send a feedback

Step 3A:

- SingPass logins are only meant for submissions under an individual
- Select 'Submit'

Login Type for CorpPass

Login

Exhibition Submission

Page 1 of 6
This form may take you about 5 to 10 minutes to complete.

Select Login Type:*

--- SELECT ---
EXHIBITION LICENCE
NON-LICENSED COMPANY

If you encounter any problem with this e-service, please contact us at 1800 478 5478 during our office hours (Mondays to

Step 3B:

- CorpPass logins are meant for companies with a distribution licence or non-licensed companies
- Select 'Submit'

View Guidelines

Before you continue with the declaration, you are advised to go through and familiarize yourself with the Guidelines.

Step 4:

- You may read the guidelines or;
- Proceed with the submission

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General Information

Customer Info

Licence No: [REDACTED]
 Organisation ID: [REDACTED]
 Organisation Name: LICENCEONE 360 TEST
 Email Address: SASA@AS.COM

Address Details

Block No: [REDACTED]
 Street Name: YISHUN RING ROAD
 Floor No: [REDACTED]
 Building Name: [REDACTED]
 Postal Code: 760414
 Tel No: +65 [REDACTED]
 Fax No: +65 [REDACTED]

Filer Particulars

Person NRIC No.: S6005044I
 Person Name: PETER MICHAEL
 Mobile No: +65 [REDACTED]
 Email: [REDACTED]

The Email indicated is only applicable to this submission. If you wish to update your company's contact details permanently, please update IMDA via Online Feedback or in writing.

Step 5:

- Verify your details and input contact number and email address
- Select 'Next'

Application of classification labels for duplicate copies (FSD)

FILM SUBMISSION

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Fields marked with * are mandatory. Indicate 'N/A' or '0' where not applicable

Original Receipt No.

Original Receipt No.: FA/190100009K

Import Details

Format: * Thumb Drive

Title Details

Main Language: * English

Title: * GLORY (TRAILER)

Romanised Title: [REDACTED]

Director: [REDACTED]

Footage: [REDACTED]

Running Time: * 10

Rating: Mature 19

Decision: Passed Clean

Purpose of Submission: * Theatrical Release

Screening Date: (DD/MM/YYYY) * From 01/02/2019 To 07/02/2019

Screening Venue: * SHAW

No. of Labels for Duplicate Copies: * 15

Subtitles

Subtitle 1: * NIL

Subtitle 2: * NIL

Remarks: [REDACTED]

Step 6:

- Input the original In-Receipt Number and system will auto-refresh to pre-load film details
- Select the Format, Purpose of Submission and Screening Date Venue
- Input the number of labels needed for your duplicate copies

Application of classification labels for duplicate copies (FSD)

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Confirm Submission

List of Submissions

Title	Language	No. of Labels for Duplicate Copies	Delete	View/Edit
GLORY (TRAILER)	English	15	Delete	View and Edit Submission

I undertake to pay the related prescribed fees.

* I declare that:
 (a) all the information given in this application form is true and correct and I am aware that legal action may be taken against me if I had knowingly provided false information; and
 (b) the content of the duplicate copy/copies is identical to the original copy/copies indicated above.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from IMDA Online.

Step 7:

- If you have another title to submit, please select 'Continue Another Submission'
- If you are done, select the declaration checkbox and select 'Submit'

