Submission of Duplicate Videos ('B')

Step 1: Log on to MDA website at <u>www.mda.gov.sg</u> and click on Licences \rightarrow Online Services



Alternatively, you may scroll down and click on "How may we help



Step 2: Scroll down to Video Classification Services and Click on Submission of Master Videos ('A')



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Status Enquiry On Film Submission	Submission Of Repeat Titles ('RT')		
Other Application Forms	Declaration For Video Exemption		
VIDEO GAME CLASSIFICATION SERVICES	Declaration For Interactive Software		
Submission of Master Video Game (*4*)	Request For Priority Service		
Submission of Publicate Video Game ('R')	Request For Title Monitoring Service		
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Step 3: Enter NRIC and Singpass.

Step 4: Select the appropriate login type. For licensed video company, select 'Licensed Video Company' and enter your Video Licence number. Please ensure that the Video Licence number is valid and has not expired.

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Online Help on Video Submission

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Step 5: Enter the previous 'A' In-receipt number and click on 'Submit'.

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Step 6: Verify the details and click on 'Next'.

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Email Address:	raymond@hotmail.co	m
Collection Point:	MDA COUNTER	×
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NRIC No:	\$0750298B	
Person Name:	RAYMOND TAN	
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Step 7: Fill in all the fields with asterisks (*).

• Select 'import' or 'make'. If your video(s) is/are imported via TradeNet, select 'TradeNet Permit Number' in the Import Reference Type and then enter the TradeNet Permit Number in the 'Import Reference Number'. If your video(s) is/are made, select 'Make'. You are not required to enter the 'Import Reference Type' and 'Import Reference Number'.

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Online Help on Video Submission

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Online Help on Video Submission

• Enter the number of sets and pieces. Click on 'Next'.

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Step 8: Click on 'Next' if you do not have any more submissions.

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Step 9: Verify the details and click on 'Submit'.

Step 10: Click on 'Print' to print out the PDF document. Please bring along this printout when submitting your video(s) for classification & certification within the next working day after the online submission.

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