

**USER GUIDE FOR
SUBMISSION OF NEW TITLES
FOR PUBLIC EXHIBITION
(‘FA’)**

New Title Submission under Standard Service

Definition

- 'FA' submissions are for classification of the first or master copy of a film meant for commercial public exhibition.
- The 'FA' submission must first be approved by the IMDA before exhibiting.
- An exhibitor will be using the approved 'FA' submission for certification of subsequent duplicate copies for exhibition.

Fees and Service Standards

- The classification fee is \$82 per half an hour or part thereof and the classification label is \$0.80 per copy.
- 'FA' submissions will be classified within 10 working days.
- Applicants must ensure that their applications and submitted materials meet the requirements of the Submission Guidelines.
- The guidelines can be found on the IMDA website and the IMDA Online e-Services webpage.

Select the e-service

ARTS ENTERTAINMENT CLASSIFICATION FOR CAT 1 OR AD-HOC PUBLIC ENTERTAINMENT LICENCE FILM CLASSIFICATION FOR PUBLIC EXHIBITION FILM CLASSIFICATION FOR DISTRIBUTION FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT* FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT* REGISTERED CONTENT ASSESSOR (RCA) SUBMISSIONS VIDEO GAME CLASSIFICATION PUBLICATION SUBMISSION	<h3>Film Classification for Public Exhibition</h3> <div style="border: 2px solid red; padding: 2px; margin-bottom: 10px;"> Submission Of New Titles (FA) </div> <p>Submission of the first or master copy of a film that the applicant will be using for certification of subsequent duplicate copies</p> <p>User Guide</p> <p>Submission Of Trailers/Promotional Materials (TA)</p> <p>Submission of the first or master copy of a Trailer/Promotional Materials that the applicant will be using for certification of subsequent duplicate copies</p> <p>User Guide</p> <p>Submission Of Repeat Titles With Identical Content (FRT)</p> <p>Submission for titles where the main feature and any included extra features are identical to a version that has been previously classified by IMDA</p> <p>User Guide</p>
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Step 1:

At the Online Services page, under the **Film Classification for Public Exhibition**, select **Submission of New Titles ('FA')**

SingPass / CorpPass Login

Online Services

[Home](#) | [About](#)

Login Using:



Singapore Personal Access



Singapore Corporate Access
(For Companies)

If your company does not have CorpPass, you may sign-up at www.corppass.gov.sg. Please note that once any user from your company has logged in using CorpPass, all subsequent access to certain IMDA's digital services from your company can only be made using CorpPass.

Step 2:

- Select either SingPass (3A) or CorpPass (3B) login
- Enter your security credentials to complete the sign-in

Login Type for SingPass or;



Login

Page 1 of 6
This form may take you about 5 to 10 minutes to complete.

Select Login Type:*

SELECT
INDIVIDUAL

If you encounter any problem with this e-service, please contact us at 1800 478 5478 during our office hours (Mondays to Fridays 8.30am to 5.30pm) or send a feedback

[Rate this e-service](#)

Step 3A:

- SingPass logins are only meant for submissions under an individual

Login Type for CorpPass

Login

Exhibition Submission

Page 1 of 6

This form may take you about 5 to 10 minutes to complete.

Select Login Type:*

--- SELECT ---
EXHIBITION LICENCE
NON-LICENSED COMPANY

If you encounter any problem with this e-service, please contact us at 1800 478 5478 during our office hours (Mondays to Fridays, 9am to 5pm)

Step 3B:

- CorpPass logins are meant for companies with a distribution licence or non-licensed companies

View Guidelines

Before you continue with the declaration, you are advised to go through and familiarize yourself with the Guidelines.

Please turn off the pop-up blocker in Internet Explorer or Mozilla Firefox before you click the 'View Guidelines' button. [Click here for a quick guide.](#)

Step 4:

- You may read the guidelines or;
- Proceed with the submission

General Information

Customer Info Use MyInfo Details

Person NRIC:	
Person Name:	JEFF CHENG GUANG YAO
Email Address:	

Address Details

Block No:	
Street Name:	BRADDELL HILL
Floor No:	
Building Name:	BRADDELL VIEW
Postal Code:	
Tel No:	88888888
Fax No:	

Other Particulars

Mobile No: *	<input type="text" value="88888888"/>
Email: *	<input type="text"/>

Step 5:

- Verify your details and input contact number and email address
- Select 'Next'

Submission of New Titles for Standard Service (FA)

Page 3 of 5

Fields marked with * are mandatory. Indicate 'N/A' or '0' where not applicable

Submission Information

Import Details

Format *

Title Details

Main Language *

Title *

Romanised Title :

Director *

Running Time (in minutes) *

Purpose of Submission *

Screening Date : (DDMM/YYYY) * From To

Screening Venue *

No. of Pieces *

Subtitles

Subtitle 1:

Subtitle 2:

Remarks:

Step 6:

- Select media format type
- Input film details such as, Title, Language, Director's Name and Running Time
- Input film screening details such as Purpose, Screening Date and Screening Venue

Submission of New Titles for Standard Service (FA)

Page 4 of 5

Confirm Submission

Title	Language	No. of Pieces	No. of Reels	Delete	View/Edit
the avengers	English	1	0	Delete	View and Edit Submission

I undertake to pay the prescribed fees related to the application as set out in the Films (Fees) Regulations.

I declare that:

(a) all the information given in this application form is true and correct and I am aware that legal action may be taken against me if I had knowingly provided false information; and

(b) any film to be submitted to the IMDA is complete and complies with the Submission Guidelines.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from IMDA Online.

Step 7:

- If you have another title to submit, please select 'Continue Another Submission'
- If you are done, select the declaration checkbox and select 'Submit'


Film Submission Receipt

Page 5 of 5

In-Receipt No.	FA/1902/000015L
Title	THE AVENGERS
Romanised Title	
Language	ENGLISH
Format	DCP
No. of Pieces	1
No. of Reels	0

Last Step:

- Each title submitted will be issued with an In-Receipt Number.
- Click on [Print] to print or save the PDF copy



DECLARATION FOR FA SUBMISSION

SUBMISSION SUCCESSFUL

Submission Date: 22/02/2019
Submission Time: 12:56:51 PM

Thank you for your online submission.

* Please bring the following items for verification when submitting the physical media to the Infocommunications Media Development Authority (IMDA) by the next working day after this online submission:

- Original NRC
- A copy of the Submission Receipt

If we do not receive the physical media by the next working day from the date of your online submission, your submission shall be invalid.

APPLICANT INFORMATION

Name: JEFF CHENG GUANG YAO NRIC No.

FA SUBMISSION DETAILS

In-Receipt No.: FA/1902/000015L

Format: DCP
No. of Pieces: 1

Title: THE AVENGERS

Romanised Title: N/A
Language Description: English Subtitle Language: ENGLISH
CHINESE

I undertake to pay the related prescribed fees.

I declare that:

(a) all the information given in this application form is true and correct and I am aware that legal action may be taken against me if I had knowingly provided false information; and

(b) any film to be submitted to the IMDA is complete and complies with the Submission Guidelines.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from IMDA Online.

All physical media not claimed after one month from the date of notification of classification decision will be disposed by the IMDA and all outstanding payment must be made good to the IMDA.