

**USER GUIDE FOR  
SUBMISSION OF CLASSIFIED TITLES  
WITH NEW EXTRA FEATURES  
FOR DISTRIBUTION**

**For Non-Profit Use  
(‘NEF’)**

## **Submission of Classified Titles with New Extra Features for Non-Profit Use**

### **Definition**

- ‘NEF’ submissions are for titles meant for non-profit distribution which comprise a main feature identical to a version already classified by IMDA, and extra features that have not been classified before.
- IMDA will only classify the extra features.

### **Fees and Service Standards**

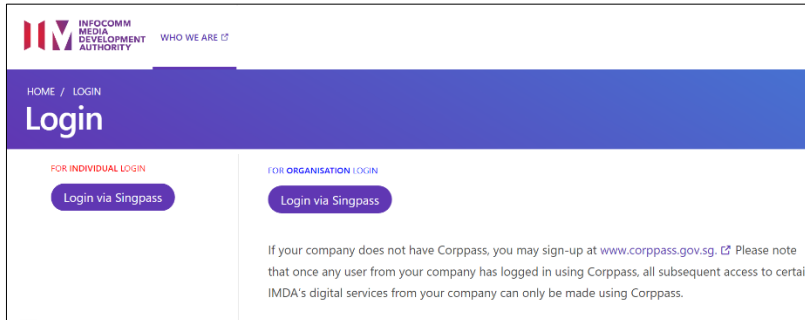
- The classification fee is \$2.50 per half an hour or part thereof.
- ‘NEF’ submissions will be classified within 40 working days.
- Applicants must ensure that their applications and submitted materials meet the requirements of the Submission Guidelines.
- The guidelines can be found on the IMDA website and the IMDA Online e-Services webpage.

## Select the e-service

ARTS ENTERTAINMENT CLASSIFICATION FOR CAT 1 OR AD-HOC PUBLIC ENTERTAINMENT LICENCE	<b>Submission Of New Titles (NA)</b>
FILM CLASSIFICATION FOR PUBLIC EXHIBITION	Submission of the first or master copy of a film. For non-profit use only.
FILM CLASSIFICATION FOR DISTRIBUTION	
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT*	<b>Submission Of Classified Titles With New Extra Features (NEF)</b>
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT*	Submission for titles which comprise a main feature identical to a version already classified by IMDA, and extra features that have not been classified before. IMDA will only classify the extra features. For non-profit use only.
REGISTERED CONTENT ASSESSOR (RCA) SUBMISSIONS	
VIDEO GAME CLASSIFICATION	
PUBLICATION SUBMISSION	

### Step 1:

At the Online Services page, under the **Film Classification for Distribution – Non-Profit**, select Submission of Classified Titles with New Extra Features (NEF)



HOME / LOGIN

# Login

FOR INDIVIDUAL LOGIN

FOR ORGANISATION LOGIN

If your company does not have Corppass, you may sign-up at [www.corppass.gov.sg](http://www.corppass.gov.sg). Please note that once any user from your company has logged in using Corppass, all subsequent access to certain IMDA's digital services from your company can only be made using Corppass.

### Step 2:

- Select either 'For Individual Login' or 'For Organisation Login'
- Enter your security credentials to complete the sign-in

### View Guidelines

Before you continue with the declaration, you are advised to go through and familiarize yourself with the Guidelines.

**Please turn off the pop-up blocker in Internet Explorer or Mozilla Firefox before you click the 'View Guidelines' button. [Click here for a quick guide.](#)**

### Step 3:

- You may read the guidelines or;
- Proceed with the submission

### Declaration for Submission of Classified Titles with New Extra Features ('NEF')

Page 1 of 6

This submission is meant for non-profit use

I undertake that the distribution of the film is not intended for the object of deriving a profit. \*

Please select one or both of the following, whichever applicable. \*

Charitable purpose  
 Non-profit organisation

Attachments. \*

 Final Post Event EDM for Ice Cream Fiesta.jpg

Attach relevant supporting document, for example:

- Scanned copy of registered business profile with Government agencies such as ROS or ACRA for status of non-profit organisation.
- Letter from organiser to confirm the charitable purpose e.g. objectives, beneficiary and etc.
- Other supporting document for the application

Applicant must provide any other information as requested by the IMDA. The authority may decline to deal with the application, if applicant fails to do so.

### Step 4:

- Declare to undertake and select the purpose of submission
- Attached the required supporting documents
- Select 'Next'

Declaration for Submission of Classified Titles with New Extra Features ('NEF')

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**GENERAL INFORMATION**

**Company Info**

Organisation ID: [REDACTED]  
 Organisation Name: **MOBILE PLATINUM LIMITED PARTNERSHIP**  
 Email Address: [REDACTED]

**Address Details**

Block No: [REDACTED]  
 Street Name: **CLEMENT AVENUE 3**  
 Floor No: [REDACTED]  
 Building Name: [REDACTED]  
 Postal Code: [REDACTED]  
 Tel No: [REDACTED]  
 Fax No: [REDACTED]

**Filer Particulars**

Person NRIC No.: [REDACTED]  
 Person Name: \* **JEFF CHENG GUANG YAO**  
 Mobile No: \* [REDACTED]  
 Email: \* [REDACTED]

**Step 5:**

- Verify your details and input contact number and email address
- Select 'Next'

Declaration for Submission of Classified Titles with New Extra Features ('NEF')

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Fields marked with\* are mandatory. Indicate 'N/A' or '0' where not applicable

**SUBMISSION INFORMATION**

**Submission Details**

Format: \* **DVD**  
 Type: \* **FEATURE**  Box Set  
 Nature of event/activity \* **Distribution**

**Set Details**

No. Of Pieces: \* **1**

**Step 6:**

- Select media format and content type
- Indicate the number of pieces (eg. Disc A and Disc B – 2 pieces)

Declaration for Submission of Classified Titles with New Extra Features ('NEF')

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Title/Episode Information

Fields marked with\* are mandatory. Indicate 'N/A' or '0' where not applicable

**Title Details 1 of 1**

Title \* **THE POLICE STORY**  
 Romanised Title **THE POLICE STORY**  
 "Also Known as" title [REDACTED]  
 Director \* **JACKIE CHAN**  
 Cast (at least 2 names) \* **JACKIE CHAN**  
**MAGGIE CHENG**  
 Language \* **Mandarin**  
 Sub Language [REDACTED]  
 Ownership Type \* **TITLES IMPORTED WITH CONSENT OF COPYRIGHT HOLDE**  
 Rating \* **Parental Guidance**  
 Consumer Advice \* **N/A**  
 Main Feature Running Time (in minutes) \* **90**  
 Bonus Feature Running Time (in minutes) \* **20**

Remarks [REDACTED]

Attachments [REDACTED]

**Step 7:**

- Input film details such as, Title, Director's Name, 2 x Cast Names, and Running Time
- Select the details such as Language, Ownership Type, Content Type and Rating
- Input the Consumer Advice if any

Declaration for Submission of Classified Titles with New Extra Features ('NEF')

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**CONFIRM SUBMISSION**

List of Submissions

Type	Main Title	Titles	No. of Pieces	Episode No.	Delete	View
Feature	N/A	THE POLICE STORY	1	NA	<input type="button" value="Delete"/>	<input type="button" value="Edit the submission"/>

I undertake to pay the related prescribed fees.  
 I declare that:  
 (a) all the information given in this application form is true and correct and I am aware that legal action may be taken against me if I had knowingly provided false information;  
 (b) any film to be submitted to the IMDA is complete and complies with the Submission Guidelines; and  
 (c) the content of the main feature title in this submission is identical to that previously approved by the IMDA.  
 I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from IMDA Online.

**Step 8:**

- If you have another title to submit, please select 'Continue Another Submission'
- If you are done, select the declaration checkbox and select 'Submit'

# NEF Submission Receipt

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<b>In-Receipt No.</b>	<b>NEF/2011/I000028G</b>
<b>No. of Pieces</b>	<b>1</b>
<b>Title</b>	<b>THE POLICE STORY</b>

**Print**

## Last Step:

- Each title submitted will be issued with an In-Receipt Number.
- Click on [Print] to print or save the PDF copy



**DECLARATION FOR SUBMISSION OF CLASSIFIED TITLES WITH NEW EXTRA FEATURES**

**SUBMISSION SUCCESSFUL**

Submission Date: 23/11/2020

Submission Time: 05:33:57 PM

Thank you for your online submission.

Please email to Customer\_Service@imda.gov.sg with your In-Receipt number to make an appointment to submit the physical media to the IMDA within 2 working days from the date of this online submission.

This submission will be deleted if no media is received by the IMDA within 2 working days

**APPLICANT INFORMATION**

Name: JEFF CHENG GUANG YAO

Licence No / Organization ID: [REDACTED]

Company Name: MOBILE PLATINUM LIMITED PARTNERSHIP

**'NEF' SUBMISSION DETAILS**

I, JEFF CHENG GUANG YAO, am authorised by MOBILE PLATINUM LIMITED PARTNERSHIP, declare that the film(s) (described below) is/are Titles Imported With Consent Of Copyright Holders.

I undertake that the distribution of the film is not intended for the object of deriving a profit.

<b>In-Receipt No.:</b> NEF/2011/I000028G	MOBILE PLATINUM LIMITED PARTNERSHIP
<b>No. Of Pieces:</b> 1	<b>Format:</b> DVD
	<b>Feature Serial:</b> Feature

**Title:** THE POLICE STORY  
**Romanised title:** THE POLICE STORY  
**Language Description:** Mandarin

I undertake to pay the related prescribed fees.

I declare that:

- (a) all the information given in this application form is true and correct and I am aware that legal action may be taken against me if I had knowingly provided false information;
- (b) any film to be submitted to the IMDA is complete and complies with the Submission Guidelines; and
- (c) the content of the main feature title in this submission is identical to that previously approved by the IMDA.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from IMDA Online.

*All physical media not claimed after one month from the date of notification of classification decision will be disposed by the IMDA and all outstanding payment must be made good to the IMDA.*