

**USER GUIDE FOR
SUBMISSION OF FILMS WITH
PARTY POLITICAL CONTENT
FOR PUBLIC EXHIBITION**

**For Non-Profit Use
(‘NFP’)**

Submission of Films with Party Political Content for Non-Profit Use

Definition

- 'NFP' submissions are for classification of films meant for non-profit public exhibition made by or on behalf of a political party or containing any party political content.

Fees and Service Standards

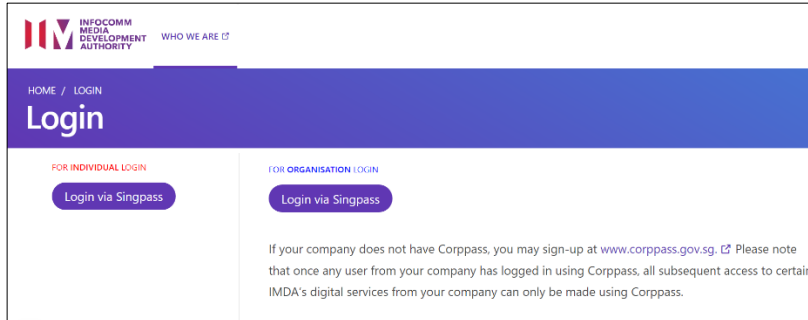
- The classification fee is \$20.50 per half an hour or part thereof.
- 'NFP' submissions will be classified within 30 working days.
- Applicants must ensure that their applications and submitted materials meet the requirements of the Submission Guidelines.
- The guidelines can be found on the IMDA website and the IMDA Online e-Services webpage.

Select the e-service

ARTS ENTERTAINMENT CLASSIFICATION FOR CAT 1 OR AD-HOC PUBLIC ENTERTAINMENT LICENCE	Submission Of Titles For Re-classification (NFR) Submission to re-classify titles that have been classified previously by IMDA. For non-profit use only. User Guide
FILM CLASSIFICATION FOR PUBLIC EXHIBITION	
FILM CLASSIFICATION FOR DISTRIBUTION	
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT*	Submission Of Films With Party Political Content (NFP) Submissions of films made by or on behalf of a political party, or containing party political content. For non-profit use only. User Guide
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT*	
REGISTERED CONTENT ASSESSOR (RCA) SUBMISSIONS	
VIDEO GAME CLASSIFICATION	

Step 1:

At the Online Services page, under the **Film Classification for Public Exhibition – Non-profit**, select Submission of Films with Party Political Content ('NFP')



HOME / LOGIN

Login

FOR INDIVIDUAL LOGIN [Login via Singpass](#)

FOR ORGANISATION LOGIN [Login via Singpass](#)

If your company does not have Corppass, you may sign-up at www.corppass.gov.sg. Please note that once any user from your company has logged in using Corppass, all subsequent access to certain IMDA's digital services from your company can only be made using Corppass.

Step 2:

- Select either 'For Individual Login' or 'For Organisation Login'
- Enter your security credentials to complete the sign-in

View Guidelines

Before you continue with the declaration, you are advised to go through and familiarize yourself with the Guidelines.

[View Guidelines](#) [Proceed](#)

Please turn off the pop-up blocker in Internet Explorer or Mozilla Firefox before you click the 'View Guidelines' button. [Click here for a quick guide.](#)

Step 3:

- You may read the guidelines or;
- Proceed with the submission

Submission of Films with Party Political Content (NFP)

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This submission is meant for non-profit use

I undertake that the public exhibition of the film is not intended for the object of deriving a profit. *

Please select one or both of the following, whichever applicable :*

Charitable purpose
 Non-profit organisation

Attachments*

 [IMDA online page.pdf](#)

Attach relevant supporting document, for example:

- Scanned copy of registered business profile with Government agencies such as ROS or ACRA for status of non-profit organisation.
- Letter from organiser to confirm the charitable purpose e.g. objectives, beneficiary and etc.
- Other supporting document for the application

Applicant must provide any other information as requested by the IMDA. The authority may decline to deal with the application, if applicant fails to do so.

Step 4:

- Declare to undertake and select the purpose of submission
- Attached the required supporting documents
- Select 'Next'

Fields marked with * are mandatory. Indicate 'N/A' or '0' where not applicable

FILM SUBMISSION

Submission Details

Organisation ID: [REDACTED]
 Organisation Name: MOBILE PLATINUM LIMITED PARTNERSHIP

Address Details

Block No: [REDACTED]
 Street Name: CLEMENTI AVENUE 3
 Floor No: [REDACTED]
 Building Name: [REDACTED]
 Postal Code: [REDACTED]
 House Tel No: [REDACTED]
 Fax No: [REDACTED]

Filer Particulars

Person NRIC: [REDACTED]
 Person Name: * JEFF CHENG GUANG YAO
 Mobile No: * [REDACTED]
 Email: * [REDACTED]

Applicant Particulars Applicant same as Filer

Name of Applicant * JEFF CHENG GUANG YAO
 NRIC/UEN * [REDACTED]
 Block No. * [REDACTED]
 Street Name * CLEMENTI AVENUE 3
 Floor No. [REDACTED]
 Building Name [REDACTED]
 Postal Code * [REDACTED]
 Tel No. * [REDACTED]
 Email * [REDACTED]

Step 5:

- Verify your details and input the filer's contact number and email address
- If the applicant is different from the filer, input all required fields provided
- Select 'Next'

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Fields marked with * are mandatory. Indicate 'N/A' or '0' where not applicable

Import Details

Format: * BLU-RAY

Title Details

Main Language: * English
 Title: * SINGAPORE RALLY 2021

Also Known As: [REDACTED]
 Romanised Title: [REDACTED]
 Running Time (in minutes): * 45
 Purpose of Submission: * Others
 Nature or Name of Event: * GRC EVENT
 Screening Date: * From 20/12/2021 To 20/12/2021
 Screening Venue: * GRC
 Producer: * [REDACTED]
 Director: * MARK
 Year of Production: * 2020
 Place of Production: * Singapore
 No. of Pieces: * 1

Subtitles

Subtitle 1: NIL
 Subtitle 2: NIL

Step 6:

- Select media format type
- Input film details such as, Title, Language, Producer's Name, Director's Name, Running Time, Year and Place of Production
- Input film screening details such as Purpose, Screening Date and Screening Venue
- Answer the questions under 'Information on Film'
- Once completed, select 'View Definition of Party Political Film' or 'Next'

Information on Film

The film is made by or on behalf of a political party (please tick the relevant box): Yes No

The film is submitted by or on behalf of a political party (please tick the relevant box): Yes No

Name of political party: * AAPC

I submit that the film should not be regarded as a Party Political Film for purposes of the Films Act (Cap 107), and can be shown or distributed as (please tick the relevant box): *

a) it is a film which records live the whole or a material proportion of any performance, assembly of persons or procession that is held in accordance with the law and that does not depict any event, person and situation in a dramatic way;

b) it is a film designed to provide a record of an event or occasion that is held in accordance with the law for those who took part in the event or occasion or are connected with those who did so;

c) it is a documentary without any animation and composed wholly of an accurate account depicting actual events, persons (deceased or otherwise) or situations, but not a film -
 i. wholly or substantially based on unscripted or 'reality' type programmes; or
 ii. that depicts those events, persons or situations in a dramatic way;

d) it is a film without animation and dramatic elements -
 i. composed wholly of a political party's manifesto or declaration of policies or ideology on the basis of which candidates authorised by the political party to stand will seek to be elected at a parliamentary election; and
 ii. made by or on behalf of that political party; or
 e) it is a film without animation and dramatic elements -
 i. composed wholly of a candidate's declaration of policies or ideology on the basis of which the candidate will seek to be elected at a parliamentary or presidential election; and
 ii. made by or on behalf of that candidate.

I have exercised editorial oversight and ascertained the accuracy of the statements in the film (please tick).

Please provide any other information that may be useful for the assessment of the film. (Please indicate "N/A" if not applicable)

N/A

Following special characters are not allowed: " < > * & ' () , ; ' & # % "

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Confirm Submission
List of Submissions

Title	Language	No. of Pieces	No. Of Reels	Delete	View/Edit
singapore rally 2021	English	1	0	Delete	View and Edit Submission

I undertake to pay the related prescribed fees.

I declare that:
 (a) all the information given in this application form is true and correct and I am aware that legal action may be taken against me if I had knowingly provided false information, and
 (b) any film to be submitted to the IMDA is complete and complies with the Submission Guidelines.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from IMDA Online.

All physical media not claimed after one month from the date of notification of classification decision will be disposed by the IMDA and all outstanding payment must be made good to the IMDA.

[Continue Another Submission](#) [Submit](#)

Step 7:

- If you have another title to submit, please select 'Continue Another Submission'
- If you are done, select the declaration checkbox and select 'Submit'

Film Submission Receipt

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In-Receipt No.	NFP/2011/000025U		
Title	SINGAPORE RALLY 2021		
Romanised Title	ENGLISH		
Language	BLU-RAY		
Format	1		
No. of Pieces		No. of Reels	0

[Print Receipt and Submission Form](#)

Please print the 'Submission Form' and attach it while submitting the physical copy of your submission to IMDA Counter. The form must be signed by the applicant. Each title being submitted must have a separate submission form

Last Step:

- Each title submitted will be issued with an In-Receipt Number.
- Click on [Print Receipt and Submission Form] to print or save the PDF copy
- 2 separate tabs will open for (a) Submission Receipt (b) Submission Form
- Submission Form (2 pages) must be printed and signed by the applicant and attach with the physical media to IMDA counter.

DECLARATION FOR NFP SUBMISSION
SUBMISSION SUCCESSFUL

Submission Date: 19/11/2020
Submission Time: 04:46:20 PM

Thank you for your online submission.

Please email to Customer_Service@mda.gov.sg with your In-Receipt number to make an appointment to submit the physical media to the IMDA within 2 working days from the date of this online submission.

This submission will be deleted if no media is received by the IMDA within 2 working days

APPLICANT INFORMATION

Name: TEST APP
 Licence No./Organisation ID: [REDACTED]
 Company Name: MOBILE PLATINUM LIMITED PARTNERSHIP

I, TEST APP, am authorised by MOBILE PLATINUM LIMITED PARTNERSHIP, and undertake that the public exhibition of the film is not intended for the object of deriving a profit.

NFP SUBMISSION DETAILS

In-Receipt No.: NFP/2011/000025U	MOBILE PLATINUM LIMITED PARTNERSHIP
Format: BLU-RAY	
No. of Pieces: 1	
Title: SINGAPORE RALLY 2021	
Romanised Title: ENGLISH	Subtitle Language: NIL

I undertake to pay the related prescribed fees.

I declare that:
 (a) all the information given in this application form is true and correct and I am aware that legal action may be taken against me if I had knowingly provided false information; and
 (b) any film to be submitted to the IMDA is complete and complies with the Submission Guidelines.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from IMDA Online.

All physical media not claimed after one month from the date of notification of classification decision will be disposed by the IMDA and all outstanding payment must be made good to the IMDA.

Submission Form (Political Film)

Name of the Applicant: TEST APP
 NIC / Unique Entity Number: [REDACTED]
 Address: [REDACTED]

Contact Number: [REDACTED]
 Name of the Title: SINGAPORE RALLY 2021
 Year of Production: 2020
 Place of Production: Singapore
 Name of Producer: MARK
 Name of Director: MARK

Purpose of Submission:
 Exhibition
 Screening Date: 20/12/2021 to 20/12/2021
 Screening Venue: GRC
 Nature of Event: GRC EVENT
 Distribution

The film is made by or on behalf of a political party (please tick the relevant box)
 Yes
 No

The film is submitted by or on behalf of a political party (please tick the relevant box)
 Yes
 No

I affirm that the film should not be regarded as a Party Political Film for purposes of the Films Act (Cap 107), and can be shown or distributed as (please tick the relevant box)
 A. It is a film which records live the whole or a material proportion of any performance, assembly of persons or procession that is held in accordance with the law and that does not depict any event, person or situation in a dramatic way.
 B. It is a film designed to provide a record of an event or occasion that is held in accordance with the law for those who took part in the event or occasion or are connected with those who did so.
 C. It is a documentary without any animation and composed wholly of an accurate account depicting actual events, persons (deceased or otherwise) or situations, but not a film -
 1. wholly or substantially based on unscripted or 'reality' type programmes; or
 D. It is a film without animation and dramatic elements -

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Submission Form (Political Film)

I, composed wholly of a political party's manifesto or declaration of policies or ideology on the basis of which candidates authorised by the political party, to stand will seek to be elected at a parliamentary election;
 I. made by or on behalf of that political party; or
 II. it is a film without animation and dramatic elements -
 I, composed wholly of a candidate's declaration of policies or ideology on the basis of which the candidate will seek to be elected at a parliamentary or presidential election; and
 I. made by or on behalf of that candidate.
 I have exercised editorial oversight and ascertained the accuracy of the statements in the film.
 Please provide any other information that may be useful for the assessment of the film.
 Nil.

I agree that, as part of the assessment process, copies of the submitted film may be made for relevant persons involved in the process (please tick)

I declare that all the information given in this submission form is true and correct and I am aware that legal action may be taken against me if I knowingly provided false information.

I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgements, information recorded in or produced from the submission form.

NAME: _____ SIGNATURE / DATE: _____

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