

**USER GUIDE FOR
SUBMISSION OF REPEAT TITLES WITH
IDENTICAL CONTENT
FOR DISTRIBUTION
(‘RT’)**

Submission of Repeat Titles with Identical Content under Standard Service

Definition

- 'RT' submissions are for titles meant for distribution where the main feature and any included extra features are identical to a version that has been previously classified by IMDA.
- The 'RT' submission must first be approved by the IMDA. The distributor can then use the approved 'RT' submission for certification of subsequent duplicate copies for distribution.

Fees and Service Standards

- The fee is \$10 per title and the classification label is \$0.80 per copy.
- 'RT' submissions will be processed within 5 working days.
- Applicants must ensure that their applications and submitted materials meet the requirements of the Submission Guidelines.
- The guidelines can be found on the IMDA website and the IMDA Online e-Services webpage.

Select the e-service

ARTS ENTERTAINMENT CLASSIFICATION FOR CAT 1 OR AD-INDOC PUBLIC ENTERTAINMENT LICENCE	Submission Of New Titles (A) Submission of the first or master copy of a film that the applicant will be using for certification of subsequent duplicate copies
FILM CLASSIFICATION FOR PUBLIC EXHIBITION	
FILM CLASSIFICATION FOR DISTRIBUTION	
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT*	Submission Of Repeat Titles With Identical Content (RT) Submission for titles where the main feature and any included extra features are identical to a version that has been previously classified by IMDA
FILM CLASSIFICATION FOR PUBLIC EXHIBITION - NON PROFIT*	
REGISTERED CONTENT ASSESSOR (RCA) SUBMISSIONS	
VIDEO GAME CLASSIFICATION	Submission Of Classified Titles With New Extra Features (EF) Submission for titles which comprise a main feature identical to a version already classified by IMDA, and extra features that have not been classified before. IMDA will only classify the extra features
PUBLICATION SUBMISSION	

Step 1:

At the Online Services page, under the **Film Classification for Distribution**, select **Submission of Repeat Titles with Identical Content ('RT')**

SingPass / CorpPass Login

Login Using:



Singapore Personal Access



Singapore Corporate Access

(For Companies)

If your company does not have CorpPass, you may sign-up at www.corppass.gov.sg. Please note that once any user from your company has logged in using CorpPass, all subsequent access to certain IMDA's digital services from your company can only be made using CorpPass.

Step 2:

- Select CorpPass login
- Enter your security credentials to complete the sign-in

Login

Page 1 of 7

This form may take you about 5 to 10 minutes to complete.

Select Login Type: *

SELECT

DISTRIBUTION LICENCE

APPROVED COMPANY

Submit

Step 3:

- Select your login type and input the Licence Number or Organisation ID(UEN)
- Select 'Submit'

View Guidelines

Before you continue with the declaration, you are advised to go through and familiarize yourself with the Guidelines.

View Guidelines

Proceed

Please turn off the pop-up blocker in Internet Explorer or Mozilla Firefox before you click the 'View Guidelines' button. [Click here for a quick guide.](#)

Step 4:

- You may read the guidelines or;
- Proceed with the submission

Submission of Repeat Titles with Identical Content ('RT')

Page 2 of 7

GENERAL INFORMATION

Company Info

Company ID: T [REDACTED]
 Company Name: MOBILE PLATINUM LIMITED PARTNERSHIP
 Email Address: [REDACTED]

Address Details

Block No: [REDACTED]
 Street Name: CLEMENTI AVENUE 3
 Floor No: [REDACTED]
 Building Name: :
 Postal Code: : 120442
 Tel No: : 68888888
 Fax No: :

Filer Particulars

NRIC No : S [REDACTED]
 Person Name : * JEFF CHENG GUANG YA
 Mobile No : * 88888888
 Email : * TEST.TEST@GMAIL.COM

Step 5:

- Verify your details and input contact number and email address
- Select 'Next'

Submission of Repeat Titles with Identical Content ('RT')

Page 3 of 7

Fields marked with* are mandatory. Indicate 'N/A' or '0' where not applicable

SUBMISSION INFORMATION

Submission Details

Format: * BLU-RAY
 Type: * FEATURE Box Set

Duplicate Copy

No. Of Sets: * 1
 No. Of Pieces: * 1
 No. of Labels for duplicate copies: 45

Next

Step 6:

- Select media format and content type
- Indicate the number of pieces (eg. Disc A and Disc B – 2 pieces)
- Input the Number of Label for Duplicate Copies (if any)

Submission of Repeat Titles with Identical Content ('RT')

Page 4 of 7

Title/Episode Information

Fields marked with* are mandatory. Indicate 'N/A' or '0' where not applicable

Title Details 1 of 1

Title *	MARVEL'S AVENGERS: INFINITY WAR
Romanised Title	
"Also Known as" title	
Director *	MARK RUSSO
Cast (at least 2 names) *	CHRIS EVANS TOM HIDDLESTON
Language *	English
Sub Language	
Ownership Type *	TITLES IMPORTED WITH CONSENT OF COPYRIGHT HOLDERS
Content Type *	Feature only
Main Feature Running Time (in minutes) *	120
Rating *	Parental Guidance SOME VIOLENCE
Consumer Advice *	
Remarks	
Attachments	

Following special characters are not allowed : " < " > " & " (") " { " } " and " % "

Step 7:

- Input film details such as, Title, Director's Name, 2 x Cast Names, and Running Time
- Select the details such as Language, Ownership Type, Content Type and Rating
- Input the Consumer Advice if any

Declaration for Submission of Repeat Titles ('RT')

Page 5 of 7

Fields marked with * are mandatory. Indicate 'N/A' or '0' where not applicable

Please list all the content that is found in the submission. If by title which have already been seen filed by the IMDA (including co-branded) it may qualify under the application (but not the RT) if it is not a repeat title. If it has already been classified:

(A) Film (if not a repeat title) that has already been classified
 (B) A repeat title which is not a repeat title (please specify the RT in the submission table below)

To check if the RT has been previously filed by the IMDA, please visit the RT in Classification Database. The IMDA reserves the right to reject any incomplete applications.

Example	Duration (minutes)
1. Anti Africa commercial	1:28
2. Blu-Ray DVD (Summer 2008) exclusive commercial	0:36
3. Trailer: The 10th Anniversary of the 9/11 attacks	1:52
4. Trailer: Africa and the O-Gilpin	0:29
5. Social Feature: The Making of Danish Compass	32:55
6. Social Feature: Political Science	17:00
7. Social Feature: Christian	4:50
8. Social Feature: A Moment Ending	5:08
9. Social Feature: A Moment Ending	2:50
10. Interactive Feature	5:18 (image)

Content Declaration

Title *

Disc No *

Content Detail *

Duration (minutes) *

Title	Disc No.	Content	Duration (minutes)	Delete
MARVEL'S AVENGERS: INFINITY WAR	1	AVENGERS INFINITY WAR - TRAILER	1:21	<input type="button" value="Edit"/> <input type="button" value="Delete"/>

Step 8:

- Indicate in the fields if the submission has any extra content details such as, Trailers, Director's Cut, special features etc and select 'Add'
- Once completed select 'Continue'

Submission of Repeat Titles with Identical Content ('RT')

Page 6 of 7

CONFIRM SUBMISSION

List of Submissions

Type	Main Title	Title	No. of Sets	No. of Pieces	No. of Labels for duplicate copies	Episode No.	Delete	View
Feature	N.A	MARVEL'S AVENGERS: INFINITY WAR	1	1	45	N.A	<input type="button" value="Delete"/>	<input type="button" value="Edit the submission"/>

I understand to pay the relevant prescribed fees

*I declare that:

(a) All the information given in this application form is true and correct and I am aware that legal action may be taken against me if the information provided is not truthful;

(b) any title to be submitted to the IMDA is complete and complies with the Submission Guidelines; and

(c) the content of the submission is identical to that previously approved by the IMDA.

I agree that any legal proceedings, shall not impact the authority or accuracy of any statements, confirmations, records, acknowledgments, information or records in or produced from the IMDA Online.

Step 9:

- If you have another title to submit, please select 'Continue Another Submission'
- If you are done, select the declaration checkbox and select 'Submit'

Submission of Repeat Titles with Identical Content ('RT') Receipt

Page 7 of 7

In-Receipt No.	RT/1904/1000032V
No. of Sets	1
No. of Pieces	1
No. of Labels for duplicate copies	45
Title	MARVEL'S AVENGERS: INFINITY WAR

Last Step:

- Each title submitted will be issued with an In-Receipt Number.
- Click on [Print] to print or save the PDF copy



DECLARATION FOR 'REPEAT TITLE' SUBMISSION

SUBMISSION SUCCESSFUL
 Submission Date: 09/04/2019
 Submission Time: 03:44:03 PM

Thank you for your online.

*Please bring the following items for verification when submitting the physical media to the Infocommunications Media Development Authority (IMDA) by the next working day after this online submission:

- Original NRIC
- A copy of Submission Receipt

If we do not receive the physical media by the next working day from the date of your online submission, your submission shall be invalid.

APPLICANT INFORMATION

Name: JEFF CHENG GUANG YAO NRIC No.

Licence No./Organisation ID: D61700089Y

Company Name: LICENCEONE 360 TEST

'RT' SUBMISSION DETAILS

I, JEFF CHENG GUANG YAO, holder of ID No. am authorised by LICENCEONE 360 TEST, declare that the film(s) (describe below) is/are titles made with consent of copyright holders.

In-Receipt No.: RT/1904/1000032V	
No. Of Sets: 1	Format: Blu-Ray
No. Of Pieces: 1	Feature/Serial: Feature
No. Of Labels for duplicate copies: 45	

Title: MARVEL'S AVENGERS: INFINITY WAR
Romanised Title:
Language Description: English