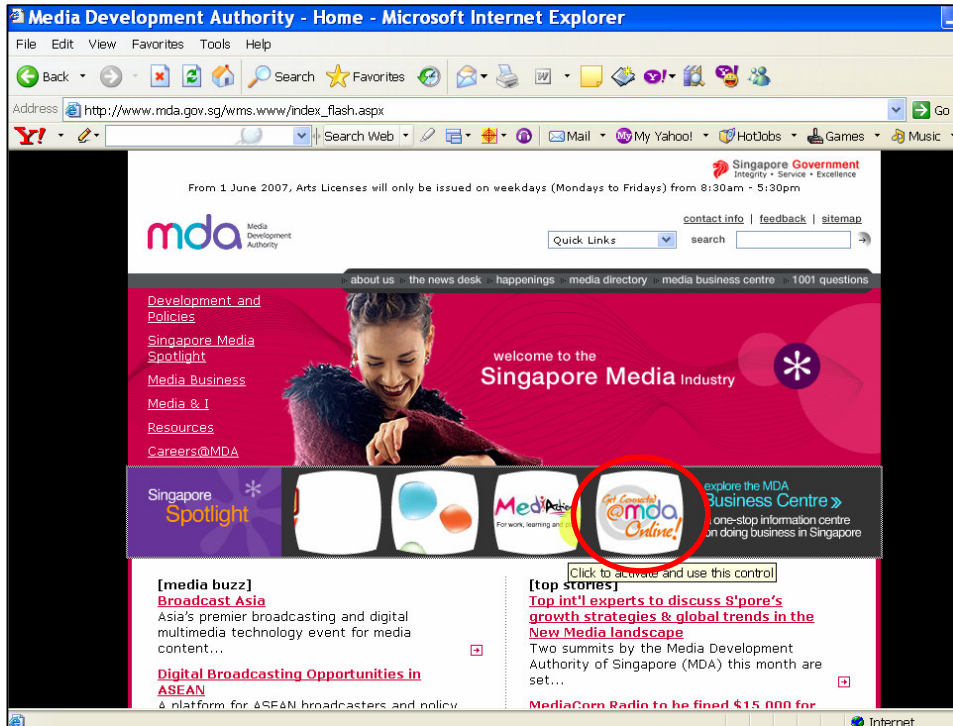


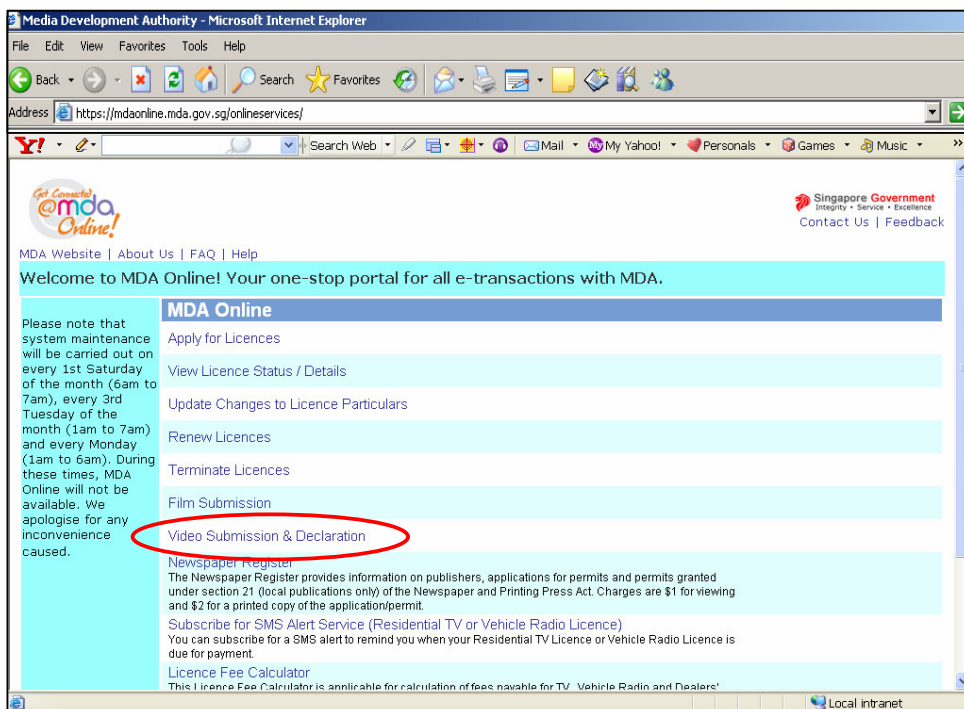
# Priority Request

## Priority Request

Step 1: Log on to MDA website at [www.mda.gov.sg](http://www.mda.gov.sg) and click on the

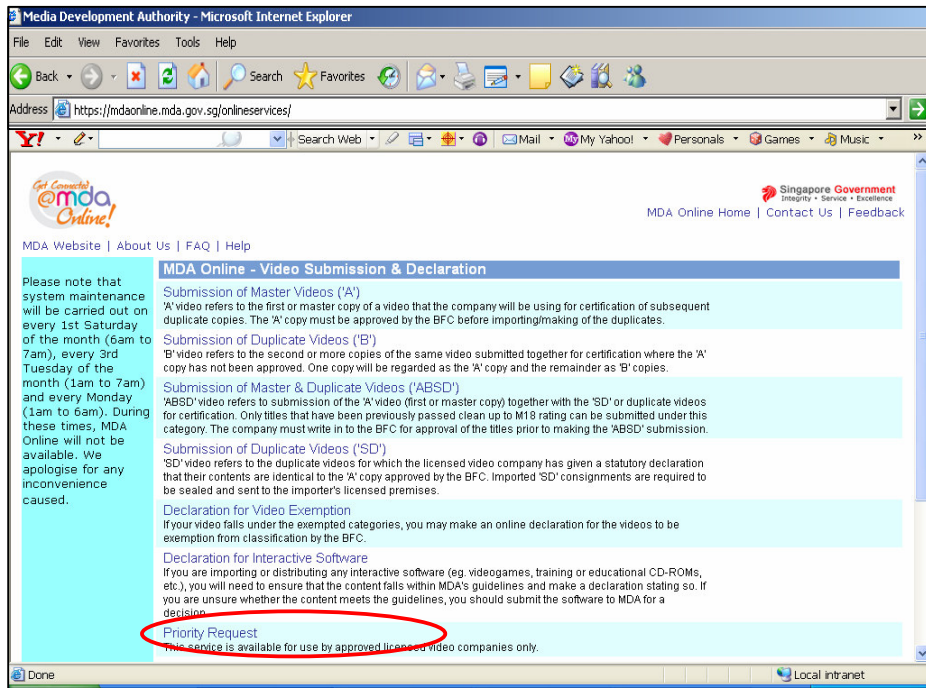


Step 2: Click on Video Submission and Declaration.

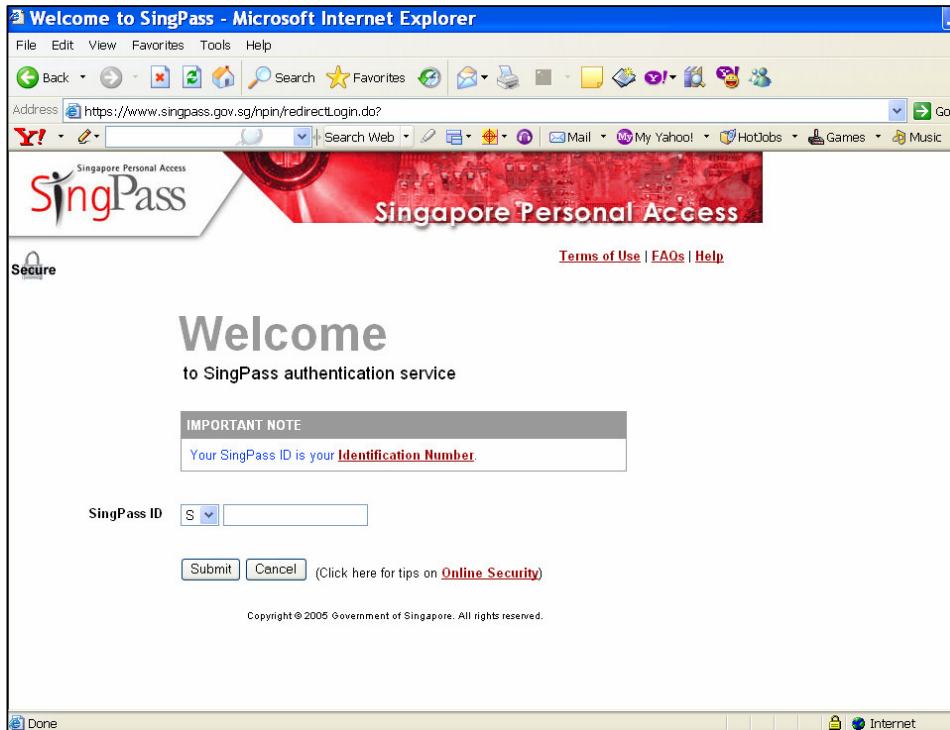


# Priority Request

## Step 3: Click on Priority Request



## Step 4: Enter NRIC and Singpass.



## Priority Request

**Step 5:** Enter your Video Licence number and click on 'Submit'. Please ensure that the Video Licence number is valid and has not expired.

Media Development Authority - Microsoft Internet Explorer

Address: https://mdaonline.mda.gov.sg/onlineservices/

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### Priority Request Search

Page 1 of 5

This form may take you about 5 to 10 minutes to complete.

Fields marked with \* are mandatory

Search

Login ID \*  (Enter Video Licence number)

If you encounter any problem with this e-service, please contact us at 1800 478 5478 or send a [feedback](#)

[Rate this e-service](#)

**Step 6:** Please check your available balance of the entitlements for the week before proceeding with the transaction.

Media Development Authority - Microsoft Internet Explorer

Address: https://mdaonline.mda.gov.sg/onlineservices/

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### Priority Request - Submission

Page 3 of 5

Fields marked with \* are mandatory

Submission

Licence No.	VC0700323L
Organisation ID	MDA001
Organisation Name	MDA - MEDIA DEVELOPMENT AUTHORITY
Total Entitlement Per week	6
Balance Entitlements	6

Week No	From	To	Entitlement	No. of PR Request	No. of PR Unutilised*	Balance Available
2007/26	29/06/2007 16:00	06/07/2007 16:00		3	1	0
2007/27	06/07/2007 16:00	13/07/2007 16:00		6	0	6

\* If the total running time exceeds 200 minutes or part thereof will be treated as additional request and it will be offset against available reserve.

"A" Submission In-Receipt No.

"A" Submission In-Receipt No.	Title	Delete

[Rate this e-service](#)

# Priority Request

**Step 7:** Enter the 'A' In-Receipt number and click on 'Add New'.

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Address: https://mdaonline.mda.gov.sg/onlineservices/

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### Priority Request - Submission

Page 3 of 5

Fields marked with \* are mandatory

**Submission**

Licence No.	VC0700323L
Organisation ID	MDA001
Organisation Name	MDA - MEDIA DEVELOPMENT AUTHORITY
Total Entitlement Per week	6
Balance Entitlements	5

Week No	From	To	Entitlement	No. of PR Request	No. of PR Unutilised*	Balance Available
2007/26	29/06/2007 16:00	06/07/2007 16:00		3	1	0
2007/27	06/07/2007 16:00	13/07/2007 16:00		6	1	0

\* If the total running time exceeds 200 minutes or part thereof will be treated as additional request and it will be offset against available reserve.

"A" Submission In-Receipt No:

"A" Submission In-Receipt No.	Title	Delete
A/0707/004132T		<input type="button" value="Delete"/>

Rate this e-service

**Step 8:** Click on 'Next'.

Media Development Authority - Microsoft Internet Explorer

Address: https://mdaonline.mda.gov.sg/onlineservices/

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### Priority Request - Submission

Page 3 of 5

Fields marked with \* are mandatory

**Submission**

Licence No.	VC0700323L
Organisation ID	MDA001
Organisation Name	MDA - MEDIA DEVELOPMENT AUTHORITY
Total Entitlement Per week	6
Balance Entitlements	5

Week No	From	To	Entitlement	No. of PR Request	No. of PR Unutilised*	Balance Available
2007/26	29/06/2007 16:00	06/07/2007 16:00		3	1	0
2007/27	06/07/2007 16:00	13/07/2007 16:00		6	1	0

\* If the total running time exceeds 200 minutes or part thereof will be treated as additional request and it will be offset against available reserve.

"A" Submission In-Receipt No:

"A" Submission In-Receipt No.	Title	Delete
A/0707/004132T	SCREAM	<input type="button" value="Delete"/>

Rate this e-service

# Priority Request

**Step 9:** Tick the declaration box and click 'Submit'.

The screenshot shows a Microsoft Internet Explorer browser window displaying the MDA Online website. The page title is "Priority Request - Confirmation" and it is "Page 4 of 5". The "Confirmation" section contains a table with the following data:

In-Receipt No	Title
A0707/004132T	SCREAM

Below the table, there is a declaration box with a checked checkbox and the text: "I declare that all the information given in this application form is true and correct and I am aware that legal action may be taken against me if I had knowingly provided false information." Below this, there is a statement: "I agree that in any legal proceedings, I shall not dispute the authenticity or accuracy of any statements, confirmations, records, acknowledgments, information recorded in or produced from MDA Online." At the bottom of the form, there are two buttons: "Back" and "Submit".

**Step 10:** Click on 'Print' to print out the PDF document for reference.

The screenshot shows a Microsoft Internet Explorer browser window displaying the MDA Online website. The page title is "Priority Request - Receipt" and it is "Page 5 of 5". The "Receipt" section contains a table with the following data:

In-Receipt No.	A 0707 004132T	Licence No.	VC0700323L
Organisation ID	MDA001	Organisation Name	MDA - MEDIA DEVELOPMENT AUTHORITY
Title	SCREAM		

Below the table, there is a "Print" button. At the bottom of the form, there is a "Rate this e-service" link.

# Priority Request

**Step 11:** Click on 'Print' on the top navigation bar.

The screenshot shows a web browser window displaying a PDF document. The address bar shows the URL: [http://10.205.3.13:81/online services2/Priority%20Release/PDF/S0750298B\\_PR.PDF](http://10.205.3.13:81/online services2/Priority%20Release/PDF/S0750298B_PR.PDF). The browser is Microsoft Internet Explorer, and the PDF is being viewed in Adobe Reader 7.0. The document content is as follows:

**mda** Media Development Authority

**PRIORITY REQUEST**

**SUBMISSION SUCCESSFUL**  
Submission Date: 10/07/2007  
Time: 12:52:57 PM

**APPLICANT INFORMATION**

Name: RAYMOND TAN  
NRIC No.: S0750298B  
Licence No./Organisation ID: VC0700323L  
Company Name: MDA - MEDIA DEVELOPMENT AUTHORITY

**TITLE DETAILS**

Total Entitlement per week : 6		Balance : 4
S/N	Title	IR No
1	SCREAM	A/0707/004132T