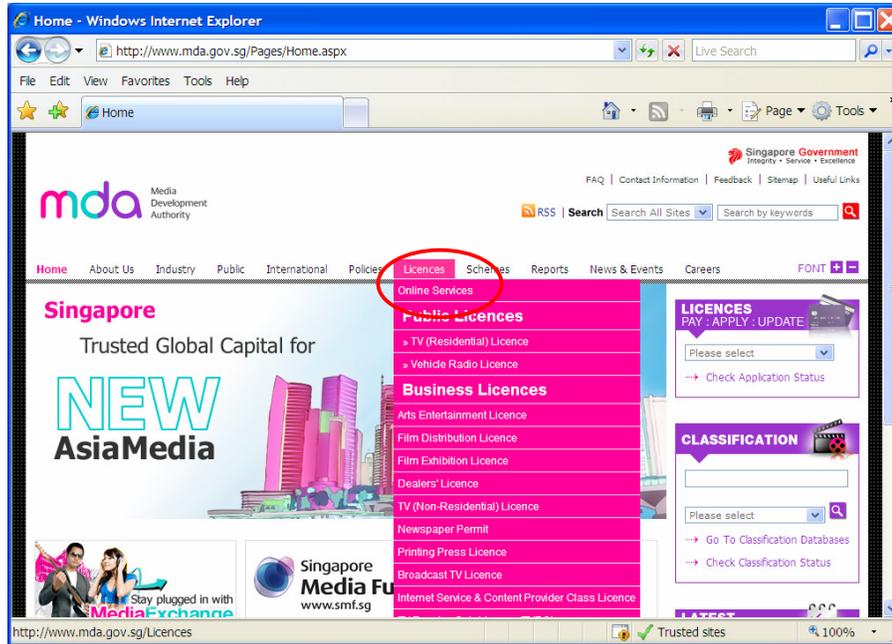


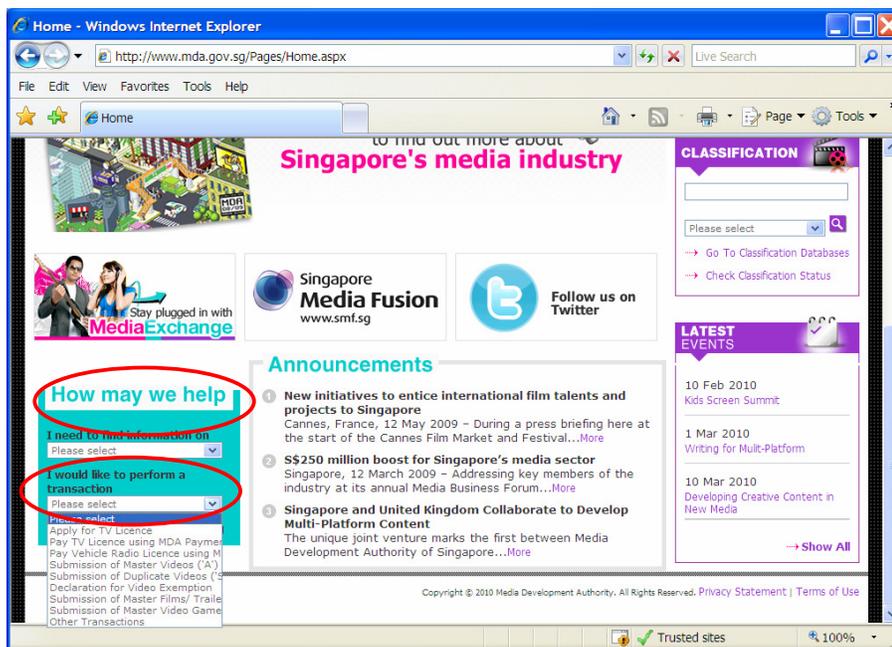
## Online Help on Video Submission

# Status Enquiry on Video Submission

**Step 1:** Log on to MDA website at [www.mda.gov.sg](http://www.mda.gov.sg) and click on Licences → Online Services

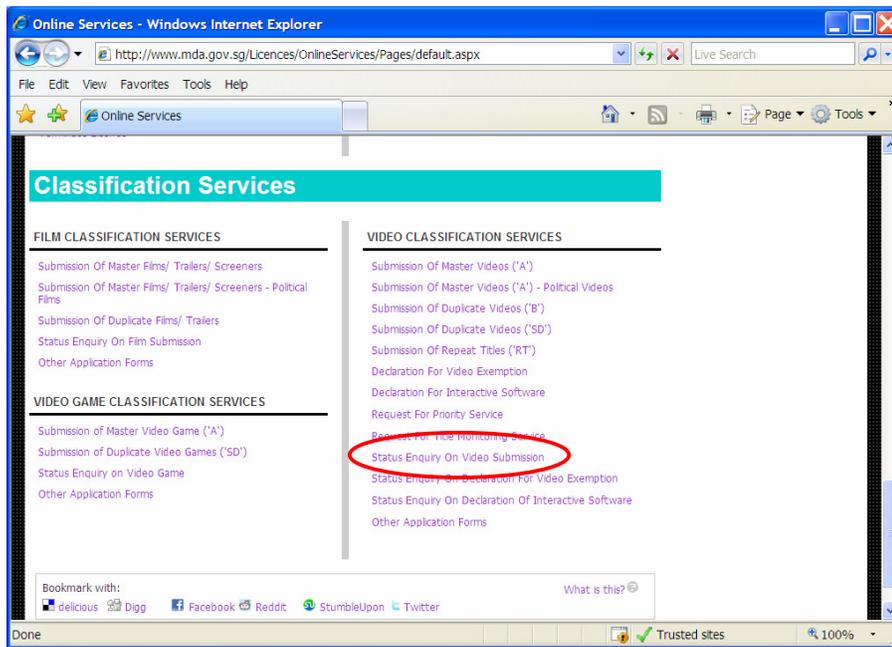
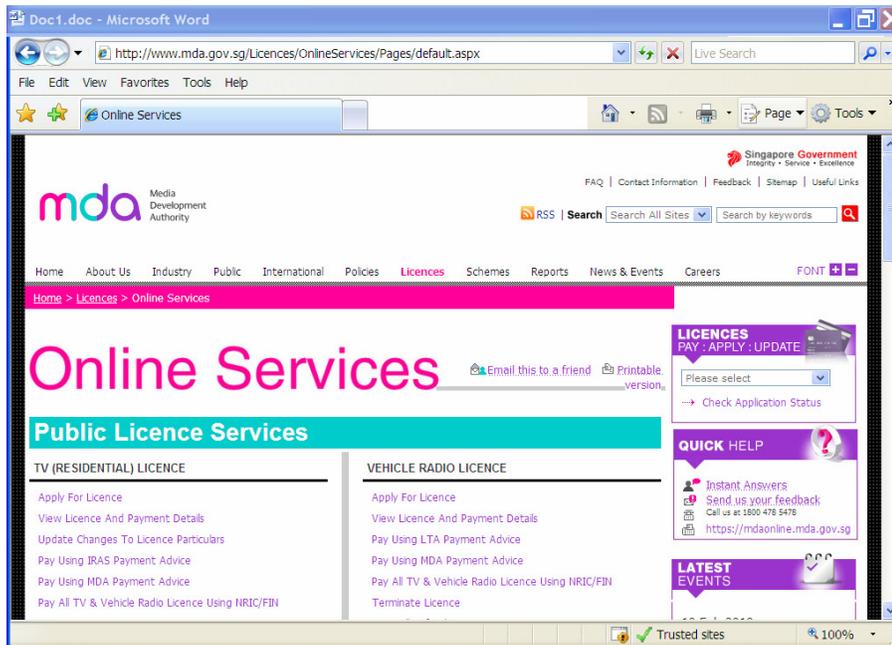


Alternatively, you may scroll down and click on “How may we help.”



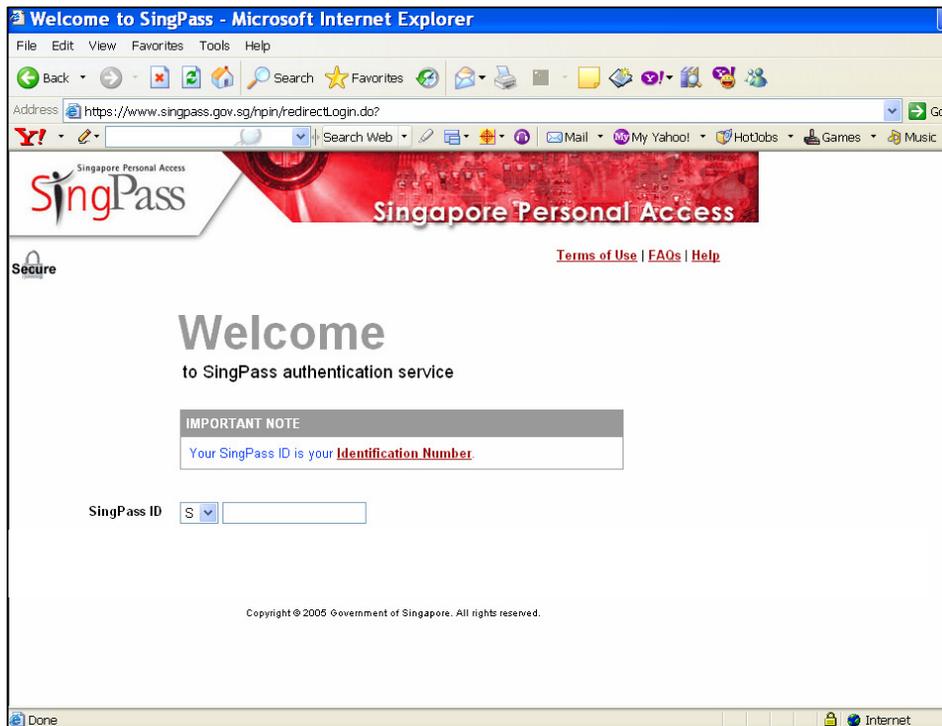
# Online Help on Video Submission

**Step 2:** Scroll down to Video Classification Services and Click on Status Enquiry on Video Submission

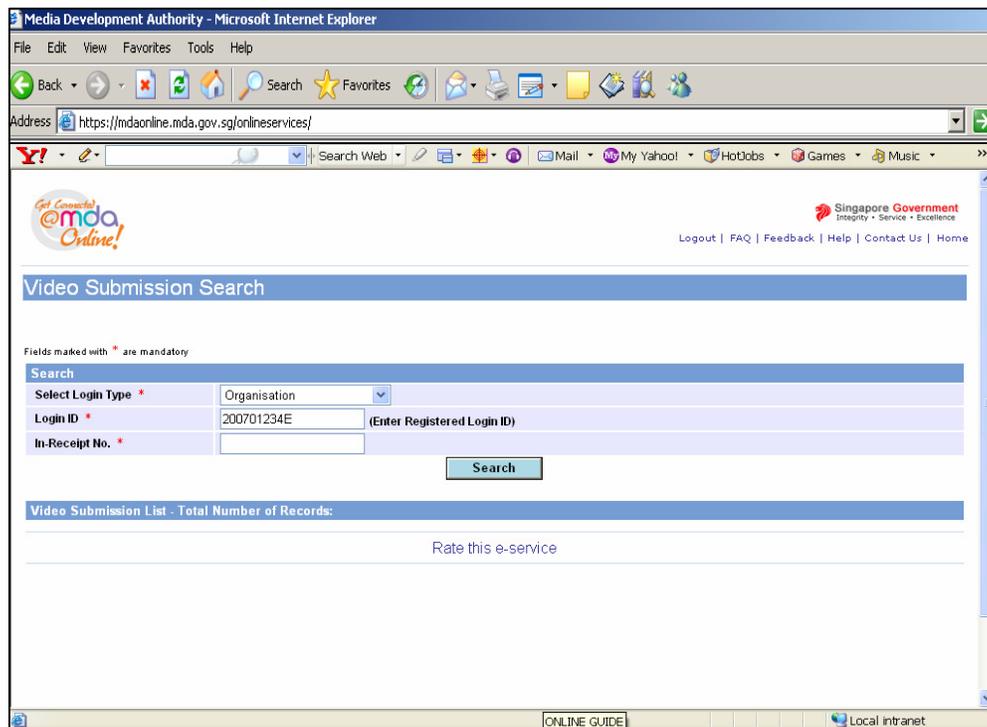


## Online Help on Video Submission

**Step 3:** Enter your NRIC and SingPass.



**Step 4(a):** For non-licensed company/ organisation, select 'Organisation' and enter your Login ID.



## Online Help on Video Submission

**Step 4(b):** For Individual, your NRIC will be auto-generated by the system.

The screenshot shows a Microsoft Internet Explorer browser window displaying the MDA online services page. The address bar shows the URL: <https://mdaonline.mda.gov.sg/online-services/>. The page features the MDA logo and the Singapore Government logo. The main heading is "Video Submission Search". Below this, there is a search form with the following fields:

- Select Login Type \***: A dropdown menu with "Individual" selected.
- Login ID \***: A text input field containing "S0750298B".
- In-Receipt No. \***: An empty text input field.

A "Search" button is located below the form. Below the search form, there is a section titled "Video Submission List - Total Number of Records:" which is currently empty. A link "Rate this e-service" is visible below the list. The browser's status bar at the bottom indicates "Local intranet".

**Step 4(c):** For licensed video company, select 'Licensed Video Company' and enter your Video Licence number. Please ensure that the Video Licence number is valid and has not expired.

This screenshot shows the same MDA online services page as the previous one, but with the "Select Login Type \*" dropdown menu open. The dropdown menu has three options:

- Individual
- Licensed Video Company
- Organisation

The "Licensed Video Company" option is highlighted. The "Login ID \*" field now contains "Individual" and has a note "(Enter Registered Login ID)" next to it. The "In-Receipt No. \*" field is empty. The "Search" button is still present. The rest of the page, including the "Video Submission List" and "Rate this e-service" link, remains the same as in the previous screenshot.

## Online Help on Video Submission

Media Development Authority - Microsoft Internet Explorer

Address: <https://mdaonline.mda.gov.sg/onlineservices/>

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### Video Submission Search

Fields marked with \* are mandatory

**Search**

Select Login Type *	Licensed Video Company
Login ID *	VCO700323L (Enter Video Licence number)
In-Receipt No. *	

Video Submission List - Total Number of Records:

Rate this e-service

Local intranet

**Step 5:** Enter the In-Receipt Number for the title that you want to enquiry and click on 'Search'.

Media Development Authority - Microsoft Internet Explorer

Address: <https://mdaonline.mda.gov.sg/onlineservices/>

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### Video Submission Search

Fields marked with \* are mandatory

**Search**

Select Login Type *	Licensed Video Company
Login ID *	VCO700323L (Enter Video Licence number)
In-Receipt No. *	A/0707/14120G

Video Submission List - Total Number of Records:

Rate this e-service

Local intranet

## Online Help on Video Submission

**Step 6:** To check your submission status in details, you can click 'Expand All'.

- The status will show '**Submitted (Online Form Submitted)**' after you have made an online submission.

The screenshot shows the MDA online services interface. The search results table is as follows:

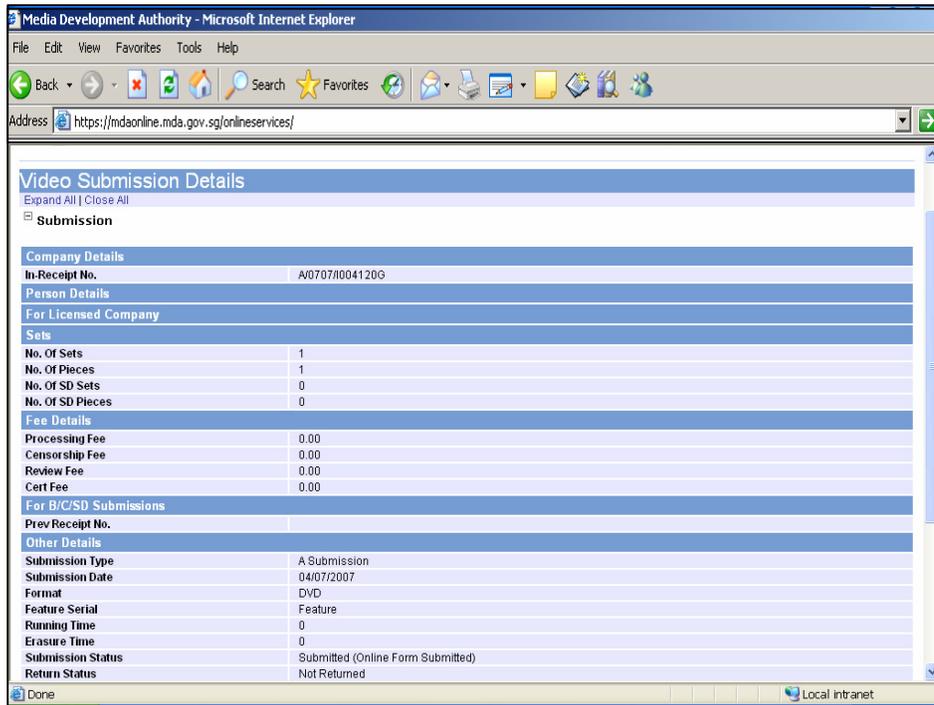
Video Submission List - Total Number of Records: 1			
In-Receipt No.	Company	Video Submission Details	
A0707/004120G	MDA001 Name MDA - MEDIA DEVELOPMENT AUTHORITY	Customer ID. S0750298B Name RAYMOND TAN Subm. Date 04/07/2007 <b>Subm. Status Submitted (Online Form Submitted)</b> Return Status Returned Title No 1 Title HERO Romanised Title HERO	Prev Receipt No Request Date Running Time 100

The screenshot shows the 'Video Submission Details' page. The left sidebar contains a tree view with the following items:

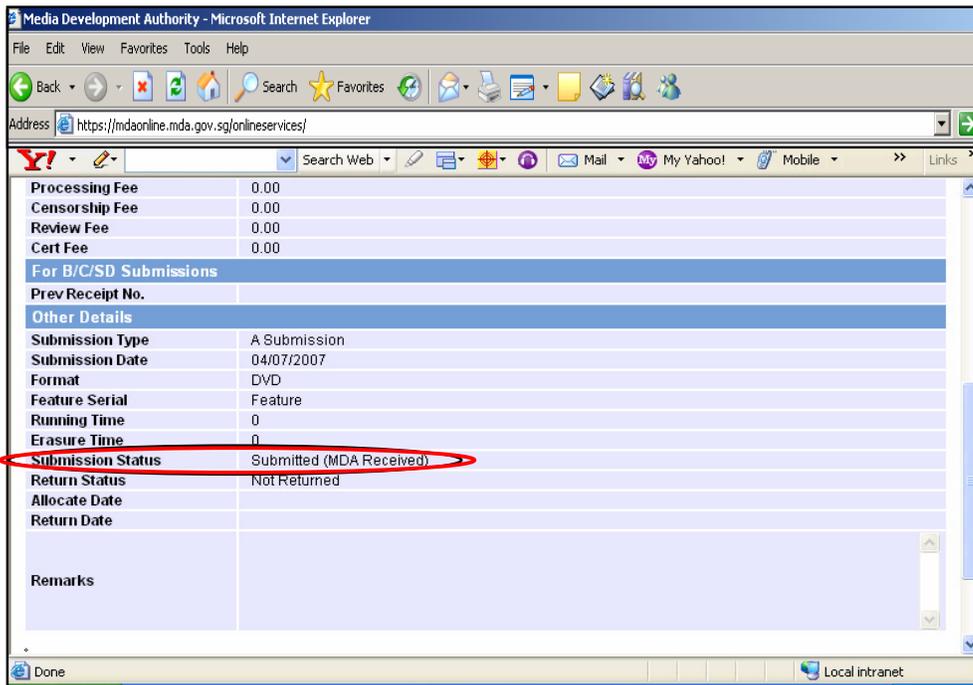
- Expand All | Close All
- Submission
- Customer
- Title
- Episode

A 'Back' button is located at the bottom of the main content area.

# Online Help on Video Submission



- The status will show **'Submitted (MDA Received)'** after you have submitted the physical video to MDA.



## Online Help on Video Submission

- The status will show **'In Process'** when your video is undergoing the classification process.

The screenshot shows a Microsoft Internet Explorer browser window displaying the Media Development Authority website. The address bar shows the URL: <https://mdaonline.mda.gov.sg/online-services/>. The page content is organized into several sections:

- Sets:**

No. Of Sets	1
No. Of Pieces	1
No. Of SD Sets	0
No. Of SD Pieces	0
- Fee Details:**

Processing Fee	0.00
Censorship Fee	0.00
Review Fee	0.00
Cert Fee	0.00
- For B/C/SD Submissions:**

Prev Receipt No.	
------------------	--
- Other Details:**

Submission Type	A Submission
Submission Date	04/07/2007
Format	DVD
Feature Serial	Feature
Running Time	100
Erasure Time	0
<b>Submission Status</b>	<b>In Process</b>
Return Status	Not Returned
Allocate Date	04/07/2007

The 'Submission Status' field is circled in red. The browser status bar at the bottom shows 'Done' and 'Local intranet'.

- The status will show **'Certified (Ready for Collection)'** when your video is ready for collection. At the same time, you will receive an email alert to inform you that your video is ready for collection.

The screenshot shows the same Microsoft Internet Explorer browser window as above, but with updated submission details. The address bar remains the same. The page content is organized into several sections:

- Sets:**

No. Of Sets	1
No. Of Pieces	1
No. Of SD Sets	0
No. Of SD Pieces	0
- Fee Details:**

Processing Fee	0.00
Censorship Fee	40.00
Review Fee	0.00
Cert Fee	0.80
- For B/C/SD Submissions:**

Prev Receipt No.	
------------------	--
- Other Details:**

Submission Type	A Submission
Submission Date	04/07/2007
Format	DVD
Feature Serial	Feature
Running Time	100
Erasure Time	0
<b>Submission Status</b>	<b>Certified (Ready for Collection)</b>
Return Status	Not Returned
Allocate Date	04/07/2007

The 'Submission Status' field is circled in red. The browser status bar at the bottom shows 'Done' and 'Local intranet'.

## Online Help on Video Submission

- The status will show '**Certified (Customer Received at MDA Counter)**' after you have collected and paid for your video.

The screenshot shows the Media Development Authority (MDA) online services page. The browser window title is "Media Development Authority - Microsoft Internet Explorer". The address bar shows "https://mdaonline.mda.gov.sg/online/services/". The page content is organized into several sections:

- No. Of SD Sets:** 0
- No. Of SD Pieces:** 0
- Fee Details:**
  - Processing Fee: 0.00
  - Censorship Fee: 40.00
  - Review Fee: 0.00
  - Cert Fee: 0.80
- For B/C/SD Submissions:**
  - Prev Receipt No.:
- Other Details:**
  - Submission Type: A Submission
  - Submission Date: 04/07/2007
  - Format: DVD
  - Feature Serial: Feature
  - Running Time: 100
  - Erasure Time: 0
  - Submission Status: Certified (Customer Received at MDA Counter)** (highlighted with a red oval)
  - Return Status: Returned
  - Allocate Date: 04/07/2007
  - Return Date: 04/07/2007
- Remarks:**

The browser status bar at the bottom shows "Done" and "Local intranet".